Yearly Status Report - 2018-2019

Part A	

Data of the Institution

1. Name of the Institution	KOHIMA SCIENCE COLLEGE
Name of the head of the Institution	Dr.Lily Sema
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03702227026
Mobile no.	9436005376
Registered Email	principal@kscj.ac.in
Alternate Email	iqackscj@gmail.com
Address	JOTSOMA,KOHIMA,797002
City/Town	KOHIMA
State/UT	Nagaland
Pincode	797002

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**05-Aug-2014**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr.Seyiekhrielie Whiso**
Phone no/Alternate Phone no.	**03702227026**
Mobile no.	**9856127944**
Registered Email	**iqackscj@gmail.com**
Alternate Email	**seywhiso@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://kscj.ac.in/staff/iqac

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://kscj.ac.in/download/2019/Academic_Calendar_2019.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**3.05**	**2011**	**30-Nov-2011**	**29-Nov-2016**
2	**A**	**3.42**	**2017**	**02-May-2017**	**01-May-2022**

6. Date of Establishment of IQAC	**01-May-2008**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC meetings	**21-Mar-2019** **1**	**20**

IQAC meetings	28-Sep-2018 1	23
One day Consultancy with non-accredited colleges	10-May-2019 1	20
International seminar on personality types and Mental Health	13-Mar-2019 2	78
Seminar on API,Research Methodology and Research project funding for the faculty	20-Nov-2018 1	75

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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:	**No**
Upload latest notification of formation of IQAC	**No Files Uploaded !!!**
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
If yes, mention the amount	**50000**
Year	**2019**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

* One day consultancy with non-accredited colleges * International Seminar on
Personality Types and Mental Health * Seminar on API, Research Methodology and
Research Project Funding for the faculty * College inspected for Colleges with

Potential for Excellence Status *Visited and conducted orientation program with the non-accredited colleges

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conduct students feedback on the teaching	Feedback was obtained from the outgoing students (BSC
To apply for College with Potential for Excellence	The college was inspected by a committee constituted by the CDC, Nagaland University
To start Language laboratory	it was commissioned this year
one day consultancy with non accredited colleges	the mentee colleges will be applying for IIQA very soon
International seminar on Personality types and mental health	conducted on thirteen and fourteen of march two thousand ninteen
Seminar on API,Research Methodology and Research project funding for the faculty	conducted on twenty November Two thousand eighteen

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	12-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision

BSc	NIL		24/06/2019

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BVoc		15/09/2018	Web Design	15/09/2018

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc		15/09/2018
MSc		16/07/2018
PhD or DPhil		16/07/2018

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc		16/07/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Not conducted	24/06/2019	0

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
PhD or DPhil		4

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is sought from students in the following areas such as teaching-learning process, subject content, use of teaching methods/teaching aids, teacher helping attitude, laboratory performance, and classroom control. The objective is estimation of the various areas mentioned above is to generate some useful feedbacks to teaching and learning. It is to strengthen quality teaching-learning environment and to look for opportunities to improve teachers. For Teaching-Learning Process the overall teaching-learning process is good but specifically Teacher is fair and unbiased. Course is completed on time. Alterative arrangements for missed classes can improve. For Subject Content The entire syllabus is covered and they properly covered in the question paper.Specifically Topics are discussed in detail, Interest in the subject is created,More reference to latest development in the field to be done,Teacher communication level is decent but can improve.In Use of Teaching Methods/Teaching Aids Non-traditional methods of evaluation is used, and evaluated test papers are shown to the students, but more precisely Seminars, assignments are regularly used,Good use of black/white board,More innovative teaching methods can be used. For Helping Attitude Teacher is generally helpful and study materials are provided. but specifically Teacher is friendly and helps in areas like career, emotional and learning challenges. Students need to be helped more in realizing their strengths and weaknesses.For Laboratory Performance Laboratory note book is checked regularly, and instruction/demonstration is done well precisely Teachers is regular in the laboratory, Open-ended approach for conducting experiments to be encouraged more. For Class Control Classroom control is effective. Students are inspired. Specifically Inappropriate behaviour is addressed, More invitation to opinion/question can be given. The Intervention is The Vice Principal and the IQAC study the students feedback which is submitted in a sealed envelope. The documents are analysed and the Vice Principal personally meets any teacher who gets any adverse remarks. The interventions are generally not directive but more like a but more like a holding up of a mirror to the teacher and department. The analysis along with the scores are then sent to the respective department so that it can use the assessment results to understand and act and maximise the effectiveness of teaching and its related activities. The findings are discussed in the IQAC, and Staff Council meetings.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BVoc		18	18	18
PhD or DPhil		2	5	2
MSc		96	200	91
BA		60	100	60
BSc		680	1000	680

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses

2018	1418	164	85	0	57

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
98	85	196	19	14	3000

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Framework A single page form containing the structure for mentoring is prepared by the IQAC and given to all the teachers. This form has features which generally represent the students academic, career, psychological, and physical needs. A mentor can however add anything depending on the need. Process All the students of the college are divided into groups of 15-17 students and allotted to each teacher. They can visit the mentor anytime or a mentor may call any of his/her mentee if the need is felt. After the meeting the mentor records the needs or problems of the mentee, the meeting for the next meeting is tentatively fixed, and the signature of the student is taken. Meetings take place in the department, the cafe or any convenient place. Achievement The mentee get valuable advice, also such interactions help develop their knowledge and skill, and help them identify their strengths and expertise which they need to be successful. A depressed student also finds release and consolation through such meetings. Lessons learnt The mentor needs to be committed to the mentoring process. Passive participation of the student does not really help, they need to be responsive and ask questions to get the full benefit of mentoring. Place and timing of the meeting is important. If the ambience is artificial or controlled the mentee is less likely to open up. Setting SMART goals helps.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1582	85	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
98	85	0	0	29

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Savilie Yhor	Assistant Professor	Promoted as captain NCC by DGNCC,DelhiCC

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BVoc	BVC	first	10/07/2019	20/06/2019
BA	BAC	Fourth	25/05/2018	14/06/2018
BA	BAC	Second	25/05/2018	14/06/2018
MSc	MSc	Second	31/05/2018	18/06/2018
BSc	BSc	Fourth	25/06/2018	14/06/2018
BSc	BSc	Second	25/05/2018	14/06/2018
MSc	MSc	Fourth	31/05/2018	18/06/2018
BSc	BSc	Sixth	17/05/2018	08/06/2018

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	1330	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.kscj.ac.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MSc	MSc		57	57	100
BSc	BSc		229	200	87

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.kscj.ac.in/index.php/iqac/aqar

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher	Name of the award	Date of award	Awarding agency

	awarded the fellowship			
National	Nil	Nil	24/06/2019	Nil

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	3	DBT	49.39	25.4
Major Projects	3	DBT	40.29	23.79
Major Projects	5	DBT	11	2.3
Major Projects	3	DST	25.52	10.58
Major Projects	3	MHRD Govt. of India under RUSA	222.34	51.15
Students Research Projects (Other than compulsory by the University)	1	Govt. of Nagaland	1.2	1.2

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Orientation on Intellectual Property Rights	DST, Govt of Nagaland	01/02/2019

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Preparation of shampoo from Entada phaseoloids entract	Yinjun C Naam	DST,Govt of Nagaland	23/03/2019	Student

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	24/06/2019

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Botany	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	3	1
International	Physics	4	1

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
Nil	Filed	0	24/06/2019

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	0

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Kinetics and adsoprtion studies of Lead	Daniel Kibami	Global GNEST	2018	1	3	Kohima Science College

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	74	24	2	85

Presented papers	3	2	1	1

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Nil	Nil	Nil	0

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Nil	Nil	Nil	0	0

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Paratropper training	India air force	1	1
Blood donation camp	NSS,Kohima Science College	1	43

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Start up India	Best agri start up Idea	Govt of India, Govt of Nagaland	1
Start up India	Best Technology	Govt of India, Govt of Nagaland	1
Start up India	Hero of the state	Govt of India, Govt of Nagaland	1

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	NSS, Kohima Science College	Cleanliness drive in the college	3	250

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research student exchange	Buddhiman	RUSA, Govt of India	15
Research Student exchange	Zulu	Respective Institute	15
Research Student exchange	Buddhiman	Respective Institute	15

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Chemical Ecology of the North east region India, a col labravtive programme linking NER and Banglore	Chemical ecology study of Dazo Nha, A potent anti rheumatic plant	National centre for biological sciences, Bellary road, Banglo re-560065 phone	01/01/2018	31/12/2019	Moaakum,Tava lu
DBT Twinning Programme for NE	Systematic Exploration and analysis of Indigenous Nagaland Medicinal plant Clematis napaulensis for effective treatment of Rheumatoid Arthiritis	department of Pharmaceu tical techno logy,BIT campus Anna University T iruchirappal li-620024 Phone 04312407333	01/01/2018	31/12/2019	Moaakum,Vesa , Panwan M Konyak
DBT NER banana programme for NE	Exploration of Banana biodiversity and its Biot echnological research in Nagaland	Jawaharlal Nehru Tropical Botanical garden and Research institute, T hiruvanthapu	01/01/2018	31/12/2019	Moaakum,Mhat hung, Santanu Dey, Bipeno

		ram. Nagaland University Medziphema, Nagalnd, Bidhan Chandra Krishi Viswa vidyalaya Kalyani		

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NASTEC,DBT	01/02/2019	Setting up of IPR CELL	3

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
27.65	27.65

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar Halls	Newly Added
Laboratories	Newly Added
Class rooms	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Soul 2	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13348	4265946	376	711683	13724	4977629

Reference Books	1335	100000	21	117879	1356	217879
Journals	30	10000	2	4200	32	14200
CD & Video	45	5000	0	0	45	5000
Others(specify)	4000	200000	0	0	4000	200000

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	`Nil	Nil	24/06/2019

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	125	3	0	1	0	6	119	60	0
Added	38	0	0	0	0	4	34	20	0
Total	163	3	0	1	0	10	153	80	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">

10 MBPS/ GBPS

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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	https://www.kscj.ac.in

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
15.2	15.2	8.16	8.16

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

> No written policy maintained by the institution, it is in the process of framing the procedure and policies and also identify the roles and delegate responsibilities meanwhile we have technicians who come when we have computers, xerox and internet problems. The college has its own engineer, electrician and construction committee who oversees the overall development of the college

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Samaritan fund	6	154000
Financial Support from Other Sources			
a) National	PMS, MERIT,NATIONAL PORTAL SCHOLARSHIP, NEC,ISHAN UDAY	1096	8500000
b)International	Nil	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Lab	17/04/2019	60	College
B.Voc	15/09/2018	18	UGC,NSQF

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Nil	0	0	0	0

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	14

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Dharamsi Moraji Chemical	35	5	000	0	0

Co.Ltd, Mumbai					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	628	BSC	Anthropology ,Botany,chem istry,geolog y,geography, maths,physic s,statstics, zoology	NEHU,Mizoram university,N ainatal Univ ersity,Kohim a Science College	MSc

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
NET	1

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	Institution	500

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Ek Bharat Shrestra Bharat	National	1	1	160154	Manine Alice
2018	All India vayu sainik camp Jodhpur	National	1	1	160161	Prewe Mero
2018	All India Vayu sainik camp, Jodhpur	National	1	1	170416	Maongka M Panger
2018	NU inter-c ollegiate sports	National	1	1	160027	Myinthingl o K Ezung

	meet					
2018	NU inter-collegiate sports meet	National	1	1	170484	Kereivono
2018	NU inter-collegiate sports meet	National	1	1	191223	P Tanghui
2019	NER Republic day camp	National	1	1	170123	Deepak Das

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students union has been active in protecting and promoting the cause of the students in various ways. On the 10th of August, 2018, under the aegis of the All Nagaland College Students Union, the students body participated in the peaceful dharna against illegal Land Encroachment and the Scholarship issues of the students. On the 25th August 2018 the college students participated in the Nagaland Students Federation agitation on Inner Line Permit. The students body organized a mass social work on the 5th of September 2018 in view of the upcoming Fresher The students have been active not only in the college activities but also in the state as well as the Regional level activities where they have brought laurels to the college. Four students from the college participated in the TechExpo 2018 organized during the Techniche 2018 at Indian Institute of Technology Guwahati from 30th August to 2nd September 2018. Their project was awarded the Best Project North East. On the 14th and 15th September 2018, 27 students participated in the 9th Convergence fest held at St. Joseph College, Jakhama, where our students won awards in various categories Students also participated in Inter College Debate Competition on 21st September 2018 Quiz Competition on 27th September 2018. The students also participated at the cultural event at Raj Bhavan 30th March 2019. The College Football Team took part in the 19th NSF Martyrs Trophy. The Red Cross Society, Kohima organized an awareness seminar on the 18th Feb, 2019, where all the students participated. On the 2nd March, 2019, the college NSS unit organized an awareness program on mental health at the college auditorium. Ms. Veronica Nriame, Psychiatric Social Worker, Naga Hospital Authority and Ms. Ketousenuo Phewhuo, Clinical Psycologist, Naga Hospital Authority were the Resource persons. On 23rd March, 2019, the students Union organized the 2nd Nagaland Innovation Expo. Dr. Rajiv Mili, National Innovation Foundation, India, Guwahati Cell for NE Region graced the occasion as Special Guest. Schools from around Nagaland participated in the Expo.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

2000000

5.4.4 – Meetings/activities organized by Alumni Association :

Two meetings were held. Activities organized a. Fund drive for the Alumni sponsored Girls Hostel at the College Campus, b. Social work around the campus, c. Tree plantation in the campus.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

As of now the participative management is at two levels a. Academic Management, and b. General Administrative Management. The Academic Management is carried out by five committees Governing Body, Academic Council, Board of Studies, Examination Committee and the Finance Committee. The GB is headed by a Chairperson, nominated by the government through the Department of Higher Education. The GB also has 2 nominees from the government, 1 each from the UGC, and the university, and 2 senior members from the faculty. The AC is headed by the Principal. All HoDs are members along with the university nominee and Principal nominee. One important responsibility of the AC is to discuss and approve proposals sent by the BoSs. The AC may send back the proposals or send it up to the GB with their recommendation. The BoS is headed by the respective HoD and all the faculty are members of the BoS. The BoS also has one university nominee and one distinguished alumnus. The Examination Committee is headed by the Controller of Examinations and is aided by his/her Deputy and 2 other members. An Examination Branch under this helps in the execution of exam-related works. The Finance Committee oversees the financial transactions and related works done in the college. It instructs and mandates the Audit Committee which is expected to audit each committee, including the IQAC, regularly. The General Administrative Management has the various committees of the college including the IQAC. These committees are headed by their respective Convenors. All the committees plan and execute their programmes with approval from the Principal. Each committee submits its Action Taken Reports to the IQAC.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Choice Based Credit System curriculum taught at both the Undergraduate and Postgraduate level. The curriculum has been designed incorporating topics in relevance with the local context.
Teaching and Learning	Department of Chemistry has started Post Graduate Course. Department of Computer Science has introduced Honors course at the Undergraduate level. Department of Computer science has started Diploma in Computer Applications and Networking in collaboration with NEILIT, Kohima.

	Department of Computer Science has started the B.Voc course. Massive Online Open Courses under SWAYAM was introduced. Department of English has commissioned the Language Laboratory. Increased intake capacity in the 1st semester Undergraduate course. Introduced NCC and Tenyidie as Generic Elective Courses. Started Ph.D. program in the Departments of Mathematics And physics.
Examination and Evaluation	Continuous assessment of students performance is done through Internal test, assignments, project works, attendance, seminars, end semester exam, etc. in both the UG and PG programs. For even semesters one examiner is appointed but for the odd semesters two different examiners are appointed for evaluation in order to test the uniformity of the evaluation. Answer scripts are not allowed to be marked or commented so as to maintain uniformity during evaluation. External examiners are appointed for practical exams
Research and Development	College has applied to Nagaland University for recognition of the college as a Ph.D. centre. Approval from the University is awaited. Woman Scientist awardee 2018 working on a major DST project in the Department of Botany At an IQAC meeting held in the month of April 2019, the Principal had invited Minor Research Proposals ceiling amount of Rs. 1 Lakh from all the Departments. Ongoing major project work- 05
Library, ICT and Physical Infrastructure / Instrumentation	376 text books,21 reference books and 2 journals added in the last one year to the library Partial automation of library with SOUL 2.0 software 19 ICT enabled classrooms
Human Resource Management	none
Industry Interaction / Collaboration	Campus placement conducted by the Dharamsi Moraji Chemical CO. Ltd, Mumbai MOU signed with NASTEC, Govt. of Nagaland for Setting up of IPR cell in the college.
Admission of Students	Students admission to both Undergraduate and Postgraduate program is done through entrance test and selection is done based on merit.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	Exam remuneration of teachers credited into respective account through electronic bank transfer. PFMS transaction for all projects undertaken in the college.
Student Admission and Support	Only Debit or credit card accepted for cash transaction during admission
Examination	SMS notification to teachers regarding invigilation duty.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	0

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	24/06/2019	24/06/2019	0	0

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course in Zoology	3	18/03/2019	07/04/2019	21
Refresher course in Basic Science	1	15/10/2018	03/11/2018	19
North East meet of Astronomers 2018	1	26/11/2018	28/11/2018	3
46th Orientation Program	1	21/01/2019	17/02/2019	28
Refresher	1	15/10/2018	03/11/2018	19

Course on Current Scenerio in Basic Sciences				
One Week Short Term Course on Algebra and Optimization	1	10/12/2018	14/12/2018	5
Short Term course in gender sensitization	1	08/10/2018	13/10/2018	6
Refresher course in earth science and natural resource management	3	12/11/2018	02/12/2018	21
Short term course on analytical techniques for physical,chemical and bio inspired materials	2	23/07/2018	27/06/2019	5
Short term course on research methodology	2	26/11/2018	01/12/2018	6
Short term course on disaster management	2	30/10/2018	05/11/2018	6
Pedagogical training for mathematics teachers	1	26/03/2018	31/03/2018	5
Mini MTTS Program	1	03/12/2018	08/12/2018	6
Refresher course in disaster management	1	12/11/2018	02/12/2018	21
Winter School on intangible heritage oral culture and traditional music	2	29/11/2018	03/12/2018	5
Refresher course in Environmental	1	12/11/2018	07/12/2018	28

Studies				
NAAC methodology and assessment seminar by the nagaland college principal forum	2	13/07/2018	13/07/2018	1

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
85	98	28	72

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nil	Nil	Nil

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the internal audit is done at the level of department which is collectively audited by the college Audit Committee. At the external level the audit is done by Accountant General.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative	No		Yes	College Authority

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Attended International Seminar on Personality types and mental health held at the College from March 12-13, 2019.

6.5.3 – Development programmes for support staff (at least three)

Development programmes for support staff will be conducted next month i.e. july 2019

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Started Ph. D. Program in Physics and Mathematics depts. Language Lab commissioned. Inspection done for CPE scheme. Started ALS coaching in the campus for Civil service Exam B.Voc. program in Web Design introduced

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	IQAC meetings	28/09/2018	28/09/2018	28/09/2018	23
2018	Seminar on API, Research Methodology and Research project funding for the faculty	20/11/2018	20/11/2018	20/11/2018	75
2019	International Seminar on personality types and mental health	13/03/2019	13/03/2019	14/03/2019	78
2019	One day consultancy with non accredited colleges	10/05/2019	10/05/2019	10/05/2019	20
2019	IQAC meetings	21/03/2019	21/03/2019	21/03/2019	20

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
BSc	23/02/2019	23/02/2019	51	7

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

solar light in the college 10KV

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Ramp/Rails	Yes	5
Any other similar facility	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	05/06/2018	211	Setting up of PG girls Hostel	More girls are accommodated in the college campus	34

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Handbook for students 7th Edition	16/07/2018	The handbook for students is designed to orient the students to the college as they begin their journey. It contains information on the academic programs, examination rules and regulation, students responsibilities, social and personal development opportunities available and the many resources to help find advice and make good choices. The handbook is a guide to academic requirements, systems and the many activities that take place outside the classroom. It clarifies the values and standards a student hold as a community and that is expected to honor in your conduct as a student in

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Poster campaign	16/09/2018	16/09/2018	40
Tree plantation	05/06/2018	05/06/2018	50
Cleaning monuments	20/09/2018	21/09/2018	40
Cleanliness drive	23/09/2018	26/09/2018	100
Cleaning hospitals	30/09/2018	30/09/2018	45
Blood donatioin	24/09/2018	24/09/2018	43

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plastic free zone Tree plantation Solar light in the college Paperless transaction Turning a portion of waste land in the campus into Open Garden under RUSA program

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Plastic free zone in the entire college campus Audit classes offered to freshers during the 1st week of the academic year where they can sit in as many different classes and choose their generic elective paper.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.kscj.ac.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To enable the achievement of excellence by the research community, the college is partnering with National and international research communities to create a culture of high achievement. The college is committed to providing a culture of continuous learning for faculties at large to foster a high level of expertise and provide the tools and infrastructure necessary for high performance. To support and enhance a cohesive environment of research excellence where faculty are inspired and challenged to push the boundaries of knowledge creation an annual publication Rusie is published. The college marches forward for innovations, reflective thinking, flexibility, adaptability and support balance for students and faculties in the college. To achieve our vision and mission the college is committed to developing a range of resources and strategies designed to provide the highest level of quality services possible providing seed money of Rs. 1 lakh for minor research projects for every department. In order to nurture learning and build higher knowledge, also knowing the importance of research, various department are targeting to take up PhD programs.

Provide the weblink of the institution

http://www.kscj.ac.in

8.Future Plans of Actions for Next Academic Year

To have a proper Management Information System in place by the next academic

session, i.e. July, 2019. Solar panels to be commissioned in all the hostels of the college. This is one of the green initiatives of the college. To introduce PhD program in more PG departments The UG and PG syllabi to be revised Work to commission the new girls hostel being built by the Alumni Association which could not be finished in time. Academic and Administrative Audit