



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		KOHIMA SCIENCE COLLEGE
Name of the head of the Institution		DR.LILY SEMA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03702227026
Mobile no.		9436005376
Registered Email		principal@kscj.ac.in
Alternate Email		iqackscj@gmail.com
Address		JOTSOMA, KOHIMA, 797002
City/Town		KOHIMA
State/UT		Nagaland
Pincode		797002
2. Institutional Status		

Autonomous Status (Provide date of Conformant of Autonomous Status)	05-Aug-2014
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. SEYIEKHRIELIE WHISO
Phone no/Alternate Phone no.	03702227026
Mobile no.	9856127944
Registered Email	iqackscj@gmail.com
Alternate Email	seywhiso@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.kscj.ac.in/staff/iqac
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4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:
Weblink :

<https://www.kscj.ac.in/academics/academic-calendar>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	A	3.05	2011	30-Nov-2011	29-Nov-2016
2	A	3.42	2017	02-May-2017	01-May-2022

6. Date of Establishment of IQAC

01-May-2008

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting	26-Jul-2019 1	23

Invited talk on E-Commerce, Marketing, and Employment Avenues with VP & Chief Architect, E-Bay	07-Aug-2019 1	110
One-day Workshop for Student Leaders on Leadership & Personality Development with Initiatives of Change, Panchghani, Maharashtra	08-Aug-2019 1	60
One-day Seminar on Govt. Rules and Basic Office Procedures (For teaching & Non-teaching Staff)	02-Nov-2019 1	108
Mentoring Program with Un-assessed Colleges Baptist College	21-Nov-2019 1	34
Mentoring Program with Un-assessed Colleges Mountain View Christian College	16-Mar-2020 1	26
Two-day Workshop on Online Teaching	22-May-2020 2	75
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
KOHIMA SCIENCE COLLEGE	Enhancing Quality and Excellence in Autonomous Colleges	RUSA	2019 731	50000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Workshop on Online Teaching ? Continuing the mentoring of unassessed colleges in Kohima ? Seminar on Govt Rules Office Procedures for the NonTeaching Staff ? Organized AAA Inspection ? College inspected by the University for Extension of Autonomy

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To start an infirmary in the college	In the process with help expected from the Naga Hospital Authority, Kohima and the Medical Directorate.
To celebrate National Education Day (Dr Maulana Azad birth anniversary)	A short meeting held in the Conference Hall followed by the release of Integrated Land Use Management in the Eastern Himalayas (Akansha, New Delhi), book written in collaboration with the University of Minnesota.
To upgrade NET connectivity in the college	JIO Internet Leased Line (ILL) with 10 mbps installed. Plan afoot to upgrade it to 100 mbps
Student-exchange program with Mumbai University under the Dr K&T Kreditsu Foundation for underprivileged girl-students	Carried out with our students visiting Sophia College, Mumbai and their reciprocating visit to the college.
To create the post of Dean of Sciences	This office has been created with Dr Sanjay Sharma as the Dean.
To get the college inspected for the Academic and Administrative Audit (AAA)	Done on 10th October, 2019 by a three member committee constituted by the department of Higher Education. The college was graded A +
To get the college inspected and assessed by the Nagaland university to study the feasibility of the extension of autonomy.	Done on 27th February by a three-member committee constituted by the university
Guidelines for PhD and MSc dissertation to be written by a committee in consultation with the affiliating university	Submitted to the college academic council

Installation of Fire Extinguishers & Drinking water facilities in the remaining departments	Completed
To start selffinancing courses	The first batch of the Certificate Course in Phonetics and Spoken English graduated.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	29-Oct-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	24-Feb-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
MSc	MANC	ANTHROPOLOGY	31/07/2019
MSc	MBOC	BOTANY	31/07/2019
MSc	MCHC	CHEMISTRY	31/07/2019
MSc	MGLC	GEOLOGY	31/07/2019
MSc	MMAC	MATHEMATICS	31/07/2019
MSc	MPHC	PHYSICS	31/07/2019
MSc	MZOC	ZOOLOGY	31/07/2019

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BSc	Tourism	01/07/2019	ANS 3.11	01/07/2019

	Anthropology			
BSc	Anthropology of Disaster	01/07/2019	ANS 4.11	01/07/2019
BSc	Floriculture	01/07/2019	BOS 3.11	01/07/2019
BSc	Mushroom Culture Technology	01/07/2019	BOS 4.11	01/07/2019
BSc	Fuel Chemistry	01/07/2019	CHS 3.11(b)	01/07/2019
BSc	Pharmaceutical Chemistry	01/07/2019	CHS 4.11(b)	01/07/2019
BSc	Programming in MATLAB	01/07/2019	CSS 4.11	01/07/2019
BSc	HTML	01/07/2019	CSS 3.11	01/07/2019
BA	Creative Writing	01/07/2019	ENS 3.11	01/07/2019
BA	English Language Teaching	01/07/2019	ENS 4.11	01/07/2019

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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
PhD or DPhil	MATHEMATICS	31/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Discipline Specific Elective	01/07/2019
BSc	Discipline Specific Elective	01/07/2019
MS	Discipline Specific Elective	01/07/2019
PhD or DPhil	Atmospheric Physics	01/07/2019
PhD or DPhil	Magneto Hydro Dynamics	01/07/2020

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course on Phonetics and Spoken English	02/11/2019	4
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	NA	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback for the students, teachers, Employers, Alumni and parents which is usually obtained at the end of the semester could not be obtained due to closing down of the educational institute in lieu of the global pandemic -Covid 19

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	ANTHROPOLOGY, BOTANY, CHEMISTRY, COMPUTER SCIENCE, GEOLOGY, GEOGRAPHY, MATHEMATICS, PHYSICS, STATISTICS, ZOOLOGY	1411	1779	1357
BA	ENGLISH, GEOGRAPHY	144	147	140
MSc	ANTHROPOLOGY, BOTANY, CHEMISTRY, GEOLOGY, MATHEMATICS, PHYSICS, ZOOLOGY	192	389	187
PhD or DPhil	MATHEMATICS, PHYSICS	6	9	6
BVoc	WEB DESIGNING	50	18	18

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
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	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2019	1497	187	27	0	72

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
99	90	196	24	18	3200
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Framework: A single page form containing the structure for mentoring is prepared by the IQAC and given to all the teachers. This form has features which generally represent the student's academic, career, psychological, and physical needs. A mentor can however add anything depending on the need. Process: All the students of the college are divided into groups of 15-17 students and allotted to each teacher. They can visit the mentor anytime or a mentor may call any of his/her mentee if the need is felt. After the meeting the mentor records the needs or problems of the mentee, the meeting for the next meeting is tentatively fixed, and the signature of the student is taken. Meetings take place in the department, the cafe or any convenient place. Achievement: The mentee get valuable advice, also such interactions help develop their knowledge and skill, and help them identify their strengths and expertise which they need to be successful. A depressed student also finds release and consolation through such meetings. Lessons learnt: The mentor needs to be committed to the mentoring process. Passive participation of the student does not really help, they need to be responsive and ask questions to get the full benefit of mentoring. Place and timing of the meeting is important. If the ambiance is artificial or controlled the mentee is less likely to open up. Setting SMART goals helps.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1684	85	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
101	101	10	3	30

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	DR.SANJAY SHARMA	Assistant Professor	Governor's commendation Award By Govt of Nagaland
2019	DR.SANJAY SHARMA	Assistant Professor	Teachers Meritious Award by The Higher Education

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	MSC	Fourth	30/05/2020	12/06/2020
MSc	MSC	Second	30/05/2020	12/06/2020
BA	BAC	Sixth	30/05/2020	12/06/2020
BA	BAC	Fourth	30/05/2020	15/07/2020
BA	BAC	Second	30/05/2020	12/06/2020
BSc	BSC	Sixth	30/05/2020	12/06/2020
BSc	BSC	Fourth	30/05/2020	12/06/2020
BSc	BSC	Second	30/05/2020	12/06/2020
BVoc	BVOC	Second	30/05/2020	12/05/2020

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	1573	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.kscj.ac.in/2018-03-15-09-32-08/results-archive/177-2019-november-ese-results>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BA	NA	0	0	0

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NA**CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes

Name of the teacher getting seed money

7

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	NA	NA	01/07/2019	NA
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	DST	43.72	28.24
Interdisciplinary Projects	365	Kohima Science College	7	5
Major Projects	1095	MHRD Govt.of India under RUSA	222.34	51
Major Projects	730	DST	25.52	10.58
Major Projects	1826	DBT	11	6.6
Major Projects	1095	DBT	40.29	6.73
Major Projects	1095	DBT	49.39	25.4
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

6

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Talk on E-Commerce/Marketing, AI Employment Avenues	Dept. of English and Dept. of Computer Science, KSC	07/08/2019
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	01/07/2019	NA
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	01/07/2019
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
GEOGRAPHY	1
PHYSICS	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	BOTANY AND MATHEMATICS	1	0
International	PHYSICS	1	0.31
International	CHEMISTRY	1	3.76
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Anthropology	1
Zoology	1
Chemistry	1
Botany	1
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NA	Filed	0	01/07/2019
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2019	0	NA	0

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2019	0	0	NA

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Presented papers	0	0	2	1
Attended/Seminars/Workshops	5	45	2	70

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
ANTHROPOLOGY, BOTANY, GEOLOGY, GEOGRAPHY, ZOOLOGY	PEOPLES BIODIVERSITY PROJECT	ENVIRONMENT, FOREST AND CLIMATE CHANGE	5000
BOTANY	ESTABLISHMENT OF BOTANICAL GARDEN	MODERN COLLEGE, KOHIMA, NAGALAND	1000
IQAC, KSCJ	MENTORING UN-ASSESSED COLLEGES IN AND AROUND KOHIMA	SLQAC, DEPARTMENT OF HIGHER EDUCATION, GOVERNMENT OF NAGALAND	5000
IQAC, KSCJ	MENTORING UN-ASSESSED COLLEGES IN AND AROUND KOHIMA	SLQAC, DEPARTMENT OF HIGHER EDUCATION, GOVERNMENT OF NAGALAND	5000
KSCJ	ORIENTATION ON CHOICE BASED CREDIT SYSTEM	MODEL CHRISTIAN COLLEGE	5000

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NA	NA	NA	0	0

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Free coaching classes to class 10 students at Govt Higher Secondary School Jotsoma	KSCJ	10	30
Career Guidance interaction and study material contribution at Govt middle School Kedima	KSCJ	10	60
Youth Exchange program ,Kazakhstan	NCC AIR WING	1	1
All India NCC boys Mountaineering expedition	NCC ARMY WING	1	1
Blood donation camp	NSS	3	11
National Blood day	NSS	3	31
Annual Training Camp (ATC) at Pilgrim school dimapur	NCC AIR WING	2	16
9th Multimedia campaign	NSACS, NAGALAND	1	12
National campaign on creating awareness on the constitution and fundamental duties of citizens cum North east festivalNSS	DEPARTMENT OF YOUTH RESOURCE AND SPORTS, NAGALAND	3	100
North East NSS Festival 2019	MINISTRY OF YOUTH AFFAIRS AND SPORTS, REGIONAL DIRECTORATE OF NSS, GUWAHATI	3	100
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Seminar	KSC	Menstrual health hygiene	5	450
Cultural day	KSC	Reviviscence	50	1669
Students Exchange program	Dr. K K Kreditsu foundation and Sophia College Mumbai	Solidarity Student Exchange programme to Sophias College Mumbai	2	8
Seminar	DEPARTMENT OF ENGLISH, KSC	Awareness program on sexual harassment of women at workplace, domestic violence, female infanticide, women and inheritance	7	50
World Environment day	KSC	Tree plantation drive at the college campus	15	100
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Solidarity Student Exchange programme to Sophias College Mumbai	8	Dr. K K Kreditsu foundation	7
Youth program on Environment and forestry to Japan	4	JAPAN Embassy	7
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Chemical Ecology of	Chemical ecology	• National centre for	01/01/2019	31/12/2020	Moaakum, Tavalu

the North east region (NER) of India:A collaborative program linking NER and Banaglore	study of Dazo Nha-A Potent Anti-rheumatic Plant'	Biological Sciences (NCBS-TIFR), Bellary road ,Banglore-56 0065 Phone91 -80-23666408 • Nagaland Science and technology council Kohima : Nagaland			
DBT's Twinning Programme for NE's	Systematic Exploration and analysis of indigenous Nagaland Medicinal Plant "Clematis napaulensis" for effective treatment of Rheumatoid Arthritis	• Department of Pharmaceu tical Techno logy,BIT Campus, Anna University T iruchirappal li-620024 Phone 04312407333	01/01/2019	31/12/2020	Moaakum, Vesa, Panwan M Konyak
DBT's NER-Banana Programme for the NE	Exploration of Banana Biodiversity and its Biot echnological Research in Nagaland	• Jawaharlal Nehru Tropical Botanical Garden Research Ins titute,Thiru vanthapuram • Nagaland University M edziphema,Na galand • Bidhan Chandra Krishi Viswa vidyalaya Kalyani	01/01/2019	31/12/2020	Moaakum, Mhathung, Santanu Dey,Bipelo
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Imprint:The creative Workshop	15/06/2020	Implementation of the NSQF Advance Diploma program in Photography and	1

Video Production

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3239000	3239000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13971	0	483	683492	14454	683492
Reference Books	1427	0	0	0	1427	0
Journals	32	71191	0	0	32	71191
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	01/07/2019
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others
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	computers	Lab		centers	Centers		nts	Bandwidth (MBPS/GBPS)	
Existing	163	3	0	1	0	10	153	60	0
Added	48	0	0	0	0	0	28	20	0
Total	211	3	0	1	0	10	181	80	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	https://kscj.ac.in

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5720250	5720250	647800	647800

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

<http://kscj.ac.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Samaritan fund	6	132000
Financial Support from Other Sources			
a) National	PMS, MERIT, NATIONAL PORTAL SCHOLARSHIP, NEC, ISHAN UDAY	1260	9500000
b) International	0	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Production of Alcohol based Hand	13/03/2020	30	Department of chemistry, KSCJ and

Sanitizer			Govt. of Nagaland
Certificate course on Phonetics/Spoken English (a self financing course)	02/11/2019	4	College
COVID 19 Help Group for the students community	17/04/2020	100	College
Character Based Internship Camp	24/11/2019	9	College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	E-Bays AI Platform, USA	0	110	0	0
2019	National Entrepreneurship Award	0	450	0	0
2019	Alternative Learning System (ALS)	32	0	0	0
2020	Khan Academy, Delhi	259	0	0	0
2020	Departmental counselling/ coaching	0	540	0	0
2020	Career opportunities as Technicians and Radiologist, CIHSR, Dimapur	0	80	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of	Number of	Number of	Name of	Number of	Number of

organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
NA	0	0	NA	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	0	NA	NA	NA	NA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	8
Civil Services	7
Any Other	15
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter Hostel Fotball Tournament	Institution	90
Win fest	Institution	1669
Cultural day	Institution	1669
World environment day	Institution	1500
College Foundation day	Institution	1669
Freshers Social day	Institution	1660
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	3rd position in Quiz Co mpetition on World E nvironment	National	0	1	KSCJ181429	LCPL Suko
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Kohima Science College Student Union is an active students body striving

towards all round development of the student community and grooming them to be leaders and responsible citizens. The students union is involved in various academic and social programs in cooperation and supervision of the administration and faculty. Representation of Students in academic and administrative bodies- IQAC, Science club, Photography Club, Nature Club, Literary committee, Disciplinary and Anti-Ragging Committee, Red Ribbon Club, YRC, Waste management committee, NSS and NCC. As member of the IQAC the student union play an active role in decision making support the management and staff in the development of the college by ensuring that all decisions are disseminated to the student community promptly. The student representatives take responsibility in maintaining conducive environment within the institution and take disciplinary steps if needs arise. Every year they organize sports, social, cultural and literary events within the institution. They also represent the institution in the students apex body also in sports, cultural and literary activities in the state and Regional levels. On the 29th August 2019 the students helped in organizing the college Cultural day themed "Reviviscence". The students interacted and participated in the academic and cultural exchange program during the Solidarity Students Exchange Program (SEEP) with Sophia College, Mumbai, where 8 students and 2 faculty visited the college from 8th to 13th February 2020. A mega model Hunt Campus Audition (first phase) was held on 14th February 2020. As per the directives given by All Nagaland College Students Union (ANCSU) the students union held a state wide candle light vigil service on 5th March 2020 at the College Auditorium. Besides this the student union carry out voluntary services by conducting social work, tree plantation drives in and around the campus. As representatives of the students the student leaders present the views and issues of the students to the authority which are duly addressed.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

5000

5.4.3 – Alumni contribution during the year (in Rupees) :

2500000

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association hold its General body meeting every once a year and Executive meetings as and when need arise. In its meetings action plan for the year are prepared. During June 2019- May 2020 the association has been able to

- i) carryout social work around the college campus. ii) carry out tree plantation in the college campus.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

As of now the participative management is at two levels a. Academic Management, and b. General Administrative Management. The Academic Management is carried out by five committees Governing Body, Academic Council, Board of Studies, Examination Committee and the Finance Committee. The GB is headed by a Chairperson, nominated by the government through the Department of Higher

Education. The GB also has 2 nominees from the government, 1 each from the UGC, and the university, and 2 senior members from the faculty. The AC is headed by the Principal. All HoDs are members along with the university nominee and Principal nominee. One important responsibility of the AC is to discuss and approve proposals sent by the BoSs. The AC may send back the proposals or send it up to the GB with their recommendation. The BoS is headed by the respective HoD and all the faculty are members of the BoS. The BoS also has one university nominee and one distinguished alumnus. The Examination Committee is headed by the Controller of Examinations and is aided by his/her Deputy and 2 other members. An Examination Branch under this helps in the execution of exam related works. The Finance Committee oversees the financial transactions and related works done in the college. It instructs and mandates the Audit Committee which is expected to audit each committee, including the IQAC, regularly. The General Administrative Management has the various committees of the college including the IQAC. These committees are headed by their respective Convenors. All the committees plan and execute their programmes with approval from the Principal. Each committee submits its Action Taken Reports to the IQAC.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Up gradation of ILL to 100 MBPS from the present 10 MBPS
Industry Interaction / Collaboration	Project Director Task force for Music and Arts Government of Nagaland is made IQAC member as industry representative
Admission of Students	Online admission based on merit to both undergraduate and post graduate program 2020 done during covid-19 lockdown.
Research and Development	Department of Zoology has applied to Nagaland University to start Ph.D. program. Approval from the University is awaited. Financial assistance provided to the Departments by the college authority to start minor projects.
Examination and Evaluation	Continuous assessment of students performance is done through Internal test, assignments, project works, attendance, seminars, end semester exam, etc. in both the UG and PG programs. For even semesters one examiner is appointed but for the odd semesters two different examiners are appointed for evaluation in order to test the uniformity of the evaluation. Answer scripts are not allowed to be marked or commented so as to maintain uniformity during evaluation. External examiners are appointed for practical exams. During Covid-19 lockdown partial

	online examination for both the undergraduate and postgraduate programs were conducted.
Teaching and Learning	Department of Zoology has applied to Nagaland University to be recognized as a centre for Ph.D. program. Approval from the University is awaited. Workshop on online Teaching conducted during the Covid-19 Lockdown period. online assignments and open book tests conducted for both undergraduate and post graduate program during covid-19 lockdown
Curriculum Development	Choice Based Credit System (CBCS) curriculum taught at both the Undergraduate and Post Graduate level. The curriculum has been designed incorporating topics in relevance with the local context

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Exam remuneration of teachers credited into respective account through electronic bank transfer. PFMS transaction for all projects undertaken in the college.
Student Admission and Support	Only Debit or credit card accepted for cash transaction during admission. Online admission based on merit to both undergraduate and post graduate program 2020 done during covid-19 lockdown.
Examination	SMS notification to teachers regarding invigilation duty.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NA	NA	NA	0
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

2019	Seminar on government rules and basic office procedures	Seminar on government rules and basic office procedures	02/11/2019	02/11/2019	70	38
2020	Workshop on Online teaching	NIL	22/05/2020	23/05/2020	75	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
International E-conference on Covid-19 Pandemic: Issues, Challenges and Opportunities for International trade, E-Commerce and employment	1	29/05/2020	29/05/2020	1
Orientation Programme	1	24/06/2019	15/07/2019	21
Special Summer School in Technology transforming society	3	11/07/2019	24/07/2019	14
Special Summer School in Basic Sciences Technology	4	08/07/2019	21/07/2019	14
Refresher Course in Folkloristics and Semiotics	2	16/09/2019	29/09/2019	14
Short Term Course on Soft Skills	2	23/09/2019	28/09/2019	6
Workshop on MOOCs	6	02/12/2019	07/12/2019	6
National Online Seminar on Creation of MOOCs	2	27/04/2020	27/04/2020	1

One week International Faculty Development Programme on Synergia to revitalize, reform and refresh ourselves as agents to ensure quality education	2	01/06/2020	06/06/2020	7
Online National Workshop on Fine tuning research planning using Elsevier tools: science direct, scopus and mendeley	1	25/04/2020	25/04/2020	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
82	101	28	72

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NA	NA	Samaritan Fund for Meritorious students from economically challenged families

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the internal audit is done at the level of department which is collectively audited by the college Audit Committee. At the external level the audit is done by Accountant General.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DEPARTMENT OF HIGHER EDUCATION	Yes	COLLEGE AUTHORITY
Administrative	Yes	DEPARTMENT OF HIGHER EDUCATION	Yes	COLLEGE AUTHORITY

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA Overseeing the process of fumigation and sensitization of the administrative block, classrooms, laboratories, hostels and staff quaters. Pumps, chemicals, fogging kits and other PPEs have been acquired by their initiatives

6.5.3 – Development programmes for support staff (at least three)

One day Seminar on government rules and basic office procedures

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Introduction of PhD Program Academic and Administrative audit College made mentoring college by NAAC Bangalore to mentor 6 unassessed colleges

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	IQAC Meeting	26/07/2019	26/07/2019	26/07/2019	23
2019	Invited talk on E-Commerce, Marketing, and Employment Avenues with VP Chief Architect, E-Bay's AI Platform, California	07/08/2019	07/08/2019	07/08/2019	110
2019	One-day Workshop for Student Leaders on Leadership Personality Development	08/08/2019	08/08/2019	08/08/2019	60

	with Initiatives of Change, Panchghani, Maharashtra				
2019	AAA Inspection	29/10/2019	29/10/2019	29/10/2019	3
2019	One-day Seminar on Govt. Rules and Basic Office Procedures (For teaching Non-teaching Staff)	02/11/2019	02/11/2019	02/11/2019	108
2019	Mentoring Program with Un-assessed Colleges Baptist College	21/11/2019	21/11/2019	21/11/2019	34
2020	Mentoring Program with Un-assessed Colleges Mountain View Christian College	16/03/2020	16/03/2020	16/03/2020	26
2020	Inspection by the Nagaland University to Study Feasibility of Extension of Autonomy	27/02/2020	27/02/2020	27/02/2020	3
2020	Two-day Workshop on Online Teaching	22/05/2020	22/05/2020	23/05/2020	70
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness	11/09/2019	11/09/2019	33	15

program on sexual harassment at work place, domestic violence, female infanticide, women and inheritance				
Menstrual health hygiene	09/03/2020	09/03/2020	450	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Ladies Hostel (Leon Hostel) 10KV 2. Boys Hostel a. Peak Hostel 10KV b. Lake view Hostel 10KV c. New Boys Hostel 10KV

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	31/01/2020	1	Govt. Middle School, Kedima	Career Guidance interaction and study material contribution	60
2020	1	1	07/03/2020	1	Govt. Higher Secondary School, Jotsoma	Free coaching for class x students and setting up of science laboratory	30

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Handbook for students 8th Edition	16/07/2019	The handbook for students is designed to orient the students to the college as they begin their journey. It contains information on the academic programs, examination rules and regulation, students responsibilities, social and personal development opportunities available and the many resources to help find advice and make good choices. The handbook is a guide to academic requirements, systems and the many activities that take place outside the classroom. It clarifies the values and standards a student hold as a community and that is expected to honor in your conduct as a student in the college

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Blood Donation	30/08/2019	10/09/2019	11
Blood Donation to blood banks in hospitals	01/10/2019	01/10/2019	31
Tree plantation	02/10/2019	02/10/2019	400
Cleanliness drive in the Campus and hostels	02/10/2019	02/10/2019	1200
Making and distribution of waste bins	21/08/2019	21/08/2019	15
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Department wise cleanliness drive 2. Making and distribution of waste bins 3. Tree plantation 4. Ban of one time plastic disposals 5. Solar lights installations in all the Hostels
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES 1 Objective: Large-scale hand sanitizer was produced to tide over the acute shortage in the capital city during the Covid19 Pandemic.
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Context: As the Covid19 pandemic spread and the State too was getting prepared for the country-wide Lockdown panic buying led to a severe shortage of hand sanitizer in the capital and elsewhere. It was during such a time that a faculty of the Chemistry Department had a brain wave: why not produce our own hand sanitizer in the laboratory? This, then, could be given to all the departments of the college and the biometric attendance kiosk. Practice: With support from the college authority the Dept of Chemistry, with initial help from the Botany Dept, started the work in earnest. They distilled water in their laboratories, brought what-ever alcohol they had in the laboratory, collected aloe vera and started their 'indigenous' -as the press would call it later -hand sanitizer, following meticulously the WHO specification. Volunteers from the faculty, staff, and PG students came to help. Used cosmetic bottles were collected, labels printed and under the aegis of the Chemistry Dept, and keenly supervised by the Principal, the first bottles were produced. Evidence of Success: What started as a production for intra-college use only became a 'factory' of sort as demands came in from various quarters. The college started presenting their produce to almost all the govt. departments in Kohima including the Door Darshan, All India Radio, and The Regional Centre for Music and Performing Arts, the Naga Hospital Authority, and the village council. It was also given to some schools, colleges, NGOs, churches, temples, mosque, and the Gurdwara in Kohima. The CMO officially made the college a Hand Sanitizer Production Centre, the Minister for Higher Education personally took keen interest ensuring a tanker load (10,000 litres) of spirit is acquired from Assam when we ran out it, and the MLA of the region chipped in with financial contribution. Soon it caught the attention of the State and National print and electronic media which gave us wide coverage. The hand sanitizer was never sold to anybody. It became a social service of the college. Problems Encountered and Resources Required: The small laboratories of the college are not feasible for under taking a project of such magnitude. Difficulty in getting sufficient raw material (especially spirit) in the State. Not easy to consistently get enough manpower, especially with movement restrictions. There have been distracters on social media accusing us of not following WHO Specification, or hoarding the finished product. Both are false. BEST PRACTICES 2 Title: Observation of Weekly Cultural Day Objective: To revive and take pride in one's cultural heritage. Context: The cultural hegemony of the west and also some other countries has been strong supplanting, in many ways, our own cultural heritage. This is most pronounced in the young and impressionable students. While such influences cannot be completely shunted -we encourage our students to learn and respect other cultures and if necessary even imbibe the healthy practices in a foreign culture -the need has been felt to draw our students back to their cultural roots for without which they lose their identity. We want them to take pride in their culture and know their rich cultural heritage. Practice: Every Wednesday students, faculty and staff are expected to come to college wearing at least one traditional attire. It can be an earring, sash, muffler, vest, wrap-around, shawl, etc. In a multi-tribal and multi-cultural society like Nagaland, this is not just a show of pride and love for one's culture, but also a subtle mark for one's identity. Evidence of Success: Students are generally happy to wear a traditional attire once a week. And as they wear their tribal/traditional attire they are also obligated to learn more about the attire or motif they are wearing, including the name, reason, and occasion for wearing such originally. This also develops an appreciation for other cultures as well. Problem Encountered and Resources Required: Many traditional attires are not convenient to wear for its size and weight: especially not practical to wear to class. They are also generally expensive for students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.kscj.ac.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Extension service is not just service but a process of learning. Knowing its importance and value the college took up the challenge to give extension service to 4 schools namely, Govt. Higher Secondary School Jotsoma, Govt. Middle School Kedima, Alder Ville School and S.D. King Higher Secondary School. In the service career guidance were given to the students, coaching classes, interactions with students and also contributions of petrological microscopes, compound microscopes, computer sets, models, fossils, charts and others were donated Teaching beyond class room and into the community, augmenting and fostering the development of a sense of caring for others in a small way by giving coaching classes to the students who were about to appear high school leaving exam. In the process of service learning, the college have strengthened and built stronger community relationship

Provide the weblink of the institution

<http://www.kscj.ac.in>

8.Future Plans of Actions for Next Academic Year

Research, Innovation Extension: 1. More PhD programs to be introduced 2. College has introduced its own Minor Research Projects (one in each department) This is expected to culminate in 2022. Infrastructure Learning Resources: 1. A good computer centre. 2. Drive is on to make the campus a Cherry Blossom Campus. This is one of the exercises to make the campus more environmental friendly and aesthetic. Student Support Progression: College continues in its endeavor to introduce more skill-based and self-financing courses. Institutional Values Best Practices: College will continue with its community Services like the production of hand sanitizer which has been very successful and exemplary so far. Under the college's integrated farming 1200 citrus samplings have been planted along with the other vegetables in a 4-acre land of the college.