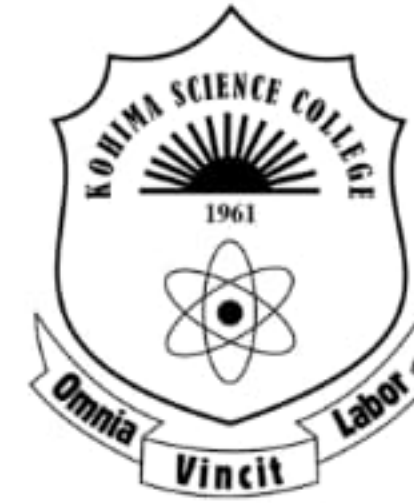


KOHIMA SCIENCE COLLEGE
(An Autonomous Govt. P.G. College)
Jotsoma:797002, Nagaland



Always remember:

Success is not reserved for the extraordinarily gifted; it is available to anyone who will seek it with commitment and imagination.

Internal Quality Assurance Cell

HANDBOOK FOR STUDENTS
2021

Kohima Science College
(An Autonomous Govt. P.G. College)
Jotsoma: 797002, Nagaland

NAAC Accredited (1st cycle, 2011): A Grade
NAAC Accredited (2nd cycle, 2017): A Grade

HANDBOOK FOR STUDENTS
2021

Internal Quality Assurance Cell

Kohima Science College
KSCJ Printing Press
Jotsoma: 797002, Nagaland

Name of the Principal : Dr. Lily Sema
Name of the Vice-Principal : Mrs. Thungbeni Yanthan
Number of Programs offered
 Under Graduate : 14
 Post Graduate : 7
 PhD : 5
Number of Teachers in the college : 91
Number of Non-Teaching staff : 77
Total number of students : 2015

9th Edition, 2021

E-mail: principal_ksc07@rediffmail.com

1st Edition: 1500 copies
2nd Edition: 600 copies
3rd Edition: 700 copies
4th Edition: 600 copies
5th Edition: 600 copies
6th Edition: 1500 copies
7th Edition: 1500 copies
8th Edition, 800 copies
9th Edition : 1500 copies

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KOHIMA SCIENCE COLLEGE ANTHEM

KIREMWATI

KIREMWATI

J-120

SCIENCE CO - LLEGE KO - HI - MA THY NAME WE A - DORE WE DO TO

5 THEE WE COME ALL IN U - NI - TY LET US FIND THE TRUTH WE SEEK TO

7 THE UN - KNOWN AS WE GO SAIL - ING WITH OUR GOD AS OUR CAP - TAIN

13 OM - NIA VIN - CIT LA - BOR LET THY MOT - TO BE OUR GUIDE

(Music arranged for Hilltop Choral: Khoto Zetsuvi)

Preface

Welcome to *Kohima Science College, Jotsoma!* You have chosen this autonomous post graduate college for your academic journey, and we hope that during your brief stay here you will make wise choices and navigate correctly. A very crucial and impressionable stage of your life will be spent here, and we hope that when you leave us (which will be sooner than expected) you will not only graduate with a certificate but, more importantly, go out as a man or woman of character.

The coming three/five years will determine where you will end up in life: a respectable life that is an asset to the society or a life of regret with nothing worthwhile to contribute. Only you will make that choice. As an institution we do have our (inevitable) shortcomings, but we try to give our best as worthy bearers of the torch of a strong academic tradition that has been tagged with responsibility and accountability. We have seen that students who are opened to new experiences glean the most from their stay here. We advise you to go beyond your comfort zone, and take time to reflect on *who* you are trying to become: not just on *what* you are trying to become.

College life can be difficult and messy at times as you find yourself in a very competitive (and sometimes unfeeling) world which also offers you an array of possibilities both good and bad. Hence, one can easily be misguided resulting in cynicism and defeatism which helps none. We have seen some promising students losing their way in college because of the lure of attractive but worthless pursuits resulting in lifelong regrets. But that need not happen to you if you make the right decisions and manage them well. Moral decisions (between right and wrong) are not as difficult to take as priority decisions (between right and right). To that end we hope this little book will be of some help to you. Please read your *Handbook* carefully, keep in touch with your teachers and department, and the relevant committees, but continue to talk to your parents/guardians as well. Always support the college, and give us your honest feedback through the various mechanisms available. Together we can make your stay here a profitable and a memorable one.

Omnia Vincit Labor!

Dr Seyiekhrielle Whiso
Coordinator
NAAC-IQAC

ACADEMIC CALENDAR 2021

Sl No	Event	Date	Day
1	Odd End Semesters Examinations (Theory)- BA/BSc & MSc 3	07/01/2021 to 30/01/2021	Thursday to Saturday
2	Commencement of Even Semester	16/02/2021	Tuesday
3	End Semester Examinations - MSc 1 (Theory & Practical)	11/03/2021 to 30/03/2021	Thursday to Tuesday
4	Commencement of Even Semester- MSc 2	06/04/2021	Tuesday
5	Submission of Internal Assessment Marks	13/05/2021	Thursday
6	Parting Social		
7	Even End Semesters Examinations (Theory & Practical) - BA/BSc & MSc 4	08/06/2021 to 30/06/2021	Tuesday to Wednesday
8	Result preparation & declaration - BA/BSc & MSc 4 Fieldworks / Dissertations / Skill Enhancement / B.Voc. / Vocational Courses	01/07/2021 to 15/07/2021	Thursday to Thursday
9	End Semester Examinations - MSc 2 (Theory & Practical)	23/07/2021 to 30/07/2021	Friday to Friday
10	Commencement of Odd Semesters - BA/BSc 3 & 5	27/07/2021	Tuesday
11	Commencement of Odd Semesters - MSc 3	09/08/2021	Monday
12	Commencement of Odd Semesters - BA/BSc 1 & MSc 1		
13	Students' Union Election		
14	Freshers' Social		
15	Submission of Internal Assessment Marks	29/10/2021	Friday
16	Odd End Semesters Examinations (Theory & Practical)	22/11/2021 to 10/12/2021	Monday to Friday
17	Result preparation Fieldworks / Dissertations / Skill Enhancement / B.Voc. / Vocational Courses	11/12/2021 to 18/12/2021	Saturday to Saturday
18	WinFest		


Dr Lily Sema
Principal

Disclaimer

This handbook is a general reference guide regarding policies, procedures, rules and regulations for the students of Kohima Science College, Jotsoma. While every effort is made to ensure the accuracy of information given here the Kohima Science College reserves the right to revise, amend or change items in the handbook from time to time.

In case of any dispute, the Principal's decision is final and binding. Very serious issues may be placed before the Advisory Board. All legal cases will be administered under the limits of Kohima jurisdiction only.

KOHIMA SCIENCE COLLEGE ADVISORY BOARD

Chairman	: Director Department of Higher Education
Secretary	: Principal Kohima Science College, Jotsoma
Members	: 1. Dr.Shürhozelie Liezietsu 2. Deputy Commissioner, Kohima 3. Chairman, Kohima Municipal Council 4. Nagaland University Representative Dr.(Mrs) Vikoleno Rino 5. Vice Principal

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	Compliment at least one person every day.
G	Be first to say “Hello.’
O	Show respect for teachers.
O	Don’t waste time learning the tricks of the trade. Instead
D	learn the trade.
	Stop blaming others. Take responsibility for every area of
	your life.
M	Learn to listen. Opportunity sometimes knocks very softly.
A	Strive for excellence, not perfection.
N	Don’t waste time responding to your critics.
N	Avoid sarcastic remarks.
E	Choose your life’s mate carefully. From this one decision
R	will come ninety percent of all your happiness or misery.
S	

GOOD MANNERS MEAN GOOD BREEDING

Social Etiquettes

1. Wear clean and decent clothes.
2. Excuse yourself when you have to take a call. Keep your voice (and music) to yourself.
3. Use garbage bins. If not immediately available keep wrappers in your pocket. Do not let somebody clean your trash.
4. Use a spittoon (not walls) if you have to spit. Best thing: never spit in public.
5. Have a heart of gold but not teeth to match.
6. Take small helpings and chew well.
7. While queuing for food remember there are people behind you.
8. Open doors for ladies. In public transport offer your seat to a lady (if she's without a seat).
9. Ladies do not forget to say 'Thank you' and not take the favour for granted.
9. DO NOT say 'Congratulations' to a bride on her wedding day. Say that to the groom. Instead say 'I wish you a happy/successful married life,' etc.
10. Always say 'Thank you' or 'Please' or 'Excuse me'.
11. Always acknowledge the help/ source you get.
12. Remember: spoon or knife is for the right hand; fork always left. Never take food to your mouth with your knife. Do not hold them like you hold a hammer!
13. If you are stingy with your compliments, be stingy with your criticisms too. Best thing: never criticize.
14. When you are introduced to someone offer your hand.
15. Drive like you own the car not the road.
16. Civic sense is common sense. Public property is our property.
17. Remember digiquettes! Be very careful and discreet with what you post or say in the social media.

Vision

To develop the college into a research driven education hub of national and international repute.

Mission Statement

- To utilize academic autonomy to develop and maintain high academic standards in accordance with the national framework and changing academic and social benchmarks.
- To be an enabling agency for the students to develop their potentials to the fullest and become productive and responsible citizens of the contemporary society and the country.
- To promote and strengthen skill based courses in the curriculum.
- To promote student-centric technology-enabled teaching and learning along with the core conventional methodology.
- To promote original and quality research with an emphasis on interdisciplinary approach.
- To encourage and support the faculty members to enhance their academic proficiency in accordance with the contemporary benchmarks.
- To encourage a sense of teamwork and community service amongst the students and the faculty members.
- To foster and institutionalize innovative and best practices in the workplace by using transparent and decentralized working environment.

THE KOHIMA SCIENCE COLLEGE CHARTER Institution's Responsibilities towards Students

The Institution shall

Communicate its goals, vision and mission clearly to all students.

Obtain feedback from students on the curriculum, teaching methodology, resources required, and redesign of programmes.

Facilitate effective running of the teaching-learning programmes.

Ensure that the students' progress is continuously monitored through tests, assignments, seminars, field trips, hands-on research, attendance, and exams.

Ensure impartiality for student promotion and selection to further programmes.

Provide clear information to students about admission, academic programmes, fee structure and refund policies, and stipend and student support services.

College Paraphernalia:

(i) College Anthem

Science College, Kohima
Thy name we adore, we do;
To thee we come, all in unity
Let us find the truth we seek.
To the unknown as we go sailing,
With our God as our Captain,
Omnia Vincit Labor
Let thy motto be our guide.

-Kiremwati

NOTE: Respect the college anthem, standstill when it is being sung. Likewise do the same for other college's anthem.

(ii) College Motto

Omnia Vincit Labor

Language: Latin

Meaning: Hard Work Conquers All

Source: The great Roman poet Virgil's work *Georgics, Book I*

Occasion: He wrote this poem in support of Augustus Caesar's "back to the land" policy, aimed at encouraging more Romans to become farmers.

Pronunciation: ohm-nee-ah wing-kit lah-bohr

As this is Latin and not English it is advisable not to anglicize the sound. The [c] in *vincit* has a /k/ sound as in Cat, Come, Cake, Procure.

Syntax: The word arrangement appears to be wrong as *Omnia Vincit Labor* literally reads *All Conquers Hard Work*. But Latin being a highly inflectional language the word arrangement (unlike English) does not really matter provided you inflect (add suffix) the right word: even nouns can be inflected.

Miscellaneous: Obviously, we are not alone here. This is the motto of about 90-100 institutions in 25 countries! And counting...

This is a formal disciplinary action and becomes part of the student's official record.

c. Suspension: Is for a limited and definite period. Suspension (rustication) is a formal disciplinary action and becomes part of the student's official record. The student is not entitled to the Kohima Science College Student ID Card until such times as he/she is officially readmitted.

d. Expulsion: This is the highest censure and final separation from the college. Such a student can never be readmitted. For a student to be expelled a two-third majority vote of the committee is required.

Student's Responsibilities

The Student shall

Respect the institution's goals and vision and contribute to the realization of the same by participating in the various institutional activities academic or otherwise.

Follow the rules and regulations of the institution.

Have a clear knowledge of the programmes, admission policies, selection process, rules and regulations of the institution.

Make optimum use of the learning resources, lectures, Mentoring Cells, and other support services available in the institution.

Have faith and ability to pursue life-long learning.

Live as worthy alumna/alumnus of the college.

Programmes Available in the College

(A) Bachelor of Science and Bachelor of Arts (English and Geography)

This is a three-year programme spread over six semesters which leads to the degree of Bachelor of Science (BSc) or Bachelor of Arts (BA Honours in English or Geography). The college offers BSc Honours in ten disciplines: Anthropology, Botany, Chemistry, Comp. Sc. Geography, Geology, Mathematics, Physics, Statistics, and Zoology, and BA Honours in English and Geography. The compulsory subjects are English and Environmental Science. Besides this Generic Electives are also offered by the departments of Computer Science, and Tenyidie. A minimum of six semesters (three years) and a maximum of ten semesters (5 years) is required for the successful completion of the course.

The Bachelor's programme is a good launching pad for such students who wish to take an MA/MSc and/or PhD degree. This course is also ideally suited for students who want to take up career opportunities in ONGC, GSI, Coal India, Atomic Mineral Division, ISS, IITs, IIMs, Defense, Banking, CIL, Civil/ Administrative services, and much more (also see *Prospectus 2018*).

(B) Master of Science

This is a two-year programme spread over four semesters which leads to the degree of Master of Science (M.Sc) M.Sc programme is offered in Anthropology, Botany, Chemistry, Geology, Mathematics, Physics, and Zoology. This course is tailored along the patterns followed by NEHU and other top universities of the country. This programme will not only expose the students to the latest trends but will also introduce to them the functional areas in their respective discipline with a considered blend of theory and practice.

(C) BVoc in web designing

(D) Course in Phonetics and Spoken English

(E) PhD in Botany, Chemistry, Mathematics, Physics & Zoology

a. Cheating/copying from fellow students, or taking unauthorized materials/chits, or notes marked on the body into the examination hall/ test hall.

b. Submitting works for assessment knowing it to be the work of another person.

c. Any act of plagiarism.

d. Tampering with exam/test scripts, grade records, Library Movement Register, or forging signature.

- *a humiliating/degrading activity that a senior member of a group orders a new member to perform because he/she wants to gain admission to that group.*

Discrimination and Harassment Policy

Kohima Science College does not discriminate students on the basis of race, color, sex, religion, tribe, ethnic origin or political belief. Harassment includes, but is not limited to, physical or mental or psychological injury, ragging, unwelcome touching, physical intimidation, sexual molestation, eve-teasing, damaging property (vandalism and arson), interference with freedom of movement, insults, stigmatize, cyber crime and other forms of behavior that violate national or state laws. There are respective committees to look into these problems should they arise.

Disciplinary and Anti Ragging Committee: Additional function

The power to enforce the regulations in disciplinary matter involving students is vested in this committee. However, it does not see oversee academic or attendance matters which are within the province of the Consideration Board. Problems or disputes involving students when formally brought to this committee are heard and any of the following judgments may be reached:

a. Dismissal of charge: When a charge is not found to be with foundation.

b. Warning: Means that repetition would provoke more serious sanctions like fines, rustication, or expulsion. Warning is a formal disciplinary action and becomes a part of the student's official record.

c. Expulsion from Hostel: If a boarder seriously breaches the hostel rules and regulations he/she can be expelled from the hostel.

b. Every visitor should register while entering and leaving the library by signing on the IN-OUT Movement Register kept on the counter.

c. Using of cellular phones, iPod, tablets etc is strictly prohibited inside the library.

d. The Library is used by many students and faculty members every day, and hence it is important to have a clear understanding of the rules and regulations and behavior in the Library.

Punctuality

Students are expected to come to class, examination hall, or functions on time. Habitual tardiness will lead to official reprimand and may become part of the student's record.

Dress Code

The college blazer and tie is worn on Friday, and the college T-shirt is worn on Tuesday. The students may also be asked to wear the uniform during special occasions. **Students are expected to dress decently** and avoid objectionable or embarrassing clothes. Bathroom slippers/flip flops are a strict no-no in the campus. Students are expected to respect the college crest and tie. Students are discouraged from wearing their blazer/tie with floaters or sandals.

Destructive Acts in the Campus

Smoking, use of alcohol in the campus or coming to the campus under the influence of alcohol, drug abuse, substance abuse, ragging, possession of firearms, lethal weapons, contraband, physical manhandling of student or staff, hazing* is forbidden on campus. Such acts will be liable for action – including immediate expulsion of the concerned student from the hostel or college – deemed fit by the Disciplinary Committee.

Note: It can be criminal when a state law/statute has been violated.

Academic Misconduct

Kohima Science College regards academic misconduct as a very serious matter and it invites penalties as the Disciplinary Committee deems fit. All such cases will be intimated to parents/guardians. Some examples of

(F) Add-on Courses

The college offers Add-on Courses in Api Culture, Floriculture and Electronics Repairing. Please contact respective departments for further information.

(G) The college also has two MoUs with Surindra Rajabhat University, Surin, Thailand for academic and cultural exchanges. The College also and has an MoA with University of Minnesota.

(H) The college has the ALS which provides coaching to any civil service aspirant at a very nominal rate. Teacher-in-charge : Mr. Mathew Dukru, Asst. Professor, Department of Computer Science.

**STUDENTS ARE RESPONSIBLE FOR
READING THE STUDENT HANDBOOK AND
BECOMING FAMILIAR WITH ITS CONTENTS.
NOT KNOWING THE CONTENTS DOES NOT
PRECLUDE THE STUDENT FROM BEING
GOVERNED BY THE INFORMATION
PROVIDED.**

EXAMINATION RULES AND REGULATIONS

(General)

1. The Examination Committee

1.1 Composition of Examination Committee

The Examination Committee shall consist of the following 6 (six) members:

Chairman	The Principal of the College
Chief Coordinator	The Vice-Principal of the College
Controller of Examinations (COE)	An associate professor of any department of the College
3 faculty members	Regular faculty members of the College possessing teaching experience of at least 5 (five) years.

1.2 Powers and Duties of Examination Committee

- 1.2.1 The Committee shall have the overall responsibility for conduct of examinations in the College including preparation and declaration of results.
- 1.2.2 The Committee shall appoint question paper setters, moderators, and examiners from amongst the persons included in the panels prepared by Board of Studies (BOS) of the respective Department.
- 1.2.3 The Committee shall prepare guidelines and instructions for question paper setters, moderators, examiners, invigilators etc. for every examination.
- 1.2.4 The Committee shall prepare the schedule of examinations at the beginning of the academic session and notify the same.
- 1.2.5 The Committee shall collect the student attendance records and Internal Assessment reports from the departments.
- 1.2.6 The Committee shall decide the eligibility of a student for an examination and prepare the eligibility list for regular students for each semester before the ESE.

RULES AND REGULATIONS

IT and Media Services

Realizing the increasing role of ICT (Information and Communication Technology) in teaching and research the Kohima Science College is trying its best to expand and make available to students computer and internet resources. The students are encouraged to make use of these resources in the most profitable and decent manner possible. As these are shared services an ethical outlook is necessary while using the service of these facilities. The students are advised not to spend disproportionate time in social networking sites like WhatsApp, Twitter, and Facebook. The students are to keep in mind these regulations:

a. They are to take personal responsibility for the use of their accounts, password, and PINs. Kohima Science College is not responsible for the loss of any personal data or money that arises while using the electronic media.

b. Use of any Kohima Science College-owned computers or network for private or commercial purpose is illegal. Such acts will result in the termination of computer privileges.

c. The students are prohibited from installing, storing or using unlicensed or pirated software. Students are expected to cooperate in ensuring a virus-free environment in the college computer system. College-owned computers are not to be used for software games.

d. Copying, downloading, uploading, viewing, and circulating objectionable materials like pornography, and subversive material are strictly forbidden. Users are not to morph pictures and/or circulate any religious or other destructive materials that may cause offence and hurt. Such acts are subject to the law of the land.

e. When you use internet material for your assignments do not forget to acknowledge the author/source.

f. The college is not responsible for any letter/article that a student may send to a person, newspaper/magazine through these media or elsewhere.

Library Code of Conduct

a. All are required to maintain SILENCE and DISCIPLINE in the library.

19. Event Management Committee

Mrs. Narola Mekro (Convenor) Dept. of English
Dr Temjenwapang
Ms K. Mary Liezietsu

- 1.2.7 The Committee shall arrange for strict vigilance during the conduct of examination so as to avoid use of unfair means by the students, teachers, invigilators etc.
- 1.2.8 The Committee shall take disciplinary action(s) in matters of malpractices and lapses on the part of a candidate or a person connected with conduct of examinations.
- 1.2.9 The Committee shall issue examination related documents like admission cards, mark sheets, certificates etc.
- 1.2.10 The Committee shall propose examination related fees and budget.
- 1.2.11 Two-third of the total number of members of the Committee shall constitute the quorum.
- 1.2.12 The Committee shall meet at least once during the academic year and such other times as may be required.

2. The Examinations

2.1 The Examinations

The Examination Committee shall conduct the following examinations:
End Semester Examinations (ESE) for each semester of a programme at the end of each semester
Supplementary Examinations (SE) for the last two semesters of a programme after the end of the programme
Other examinations at any time according to the exigencies of the situation

2.2 General Examination Rules

- 2.2.1 **Centre of examination:** The examination shall be conducted at the College unless otherwise notified. In an emergency case when the Examination Committee deems it impossible to conduct the examination at the College, a different centre shall be selected by the Committee and notified during the publication of the schedule of examination.
- 2.2.2 **Schedule of examination:** The examination will be held on such dates as the Examination Committee may decide. The schedule shall be published 1 (one) month before it commences. The schedule shall not be altered in the event of any unexpected holiday. However, in case of any emergency the Examination Committee is empowered to reschedule any examination.
- 2.2.3 **Mode of evaluation:** A student is evaluated for his/her academic performance by means of:
Internal assessment (IA) for a theory paper in the form of tests, assignments, projects, seminars etc. conducted continuously throughout the semester by the respective departments
Written examination (external assessment) for a theory paper in ESE/SE
Practical examination (external assessment) for a practical paper in ESE

- 2.2.4 **Language of examination:** The language of the examination shall be English except for language courses.
- 2.2.5 **Curricula and syllabi:** The examination shall be conducted in accordance with the curricula and syllabi prepared and approved by the Academic Council.
- 2.2.6 **Rates of examination fees:** The rates of examination fees shall be as notified by the Examination Committee.

2.3 Scheme of Examination

The scheme of examination for a course is as follows:

	Int. Assess. full mark	Ext. Assess. full mark	Duration of Ext. Assess.
Theory paper with maximum mark 100	30	70	3 hours
Theory paper with maximum mark 50	15	35	2 hours
Practical paper	--	50	3 hours

2.4 Eligibility for End Semester Examination

2.4.1 Attendance

- (a) A student must have a minimum of 80% attendance individually in each paper in the semester.
- (b) If the student's attendance is 60% or above but less than 80%, he/she may get a condonation from the Principal on the following grounds:
- Prolonged illness – The student must submit a medical certificate along with an application for leave within 3 (three) days of the student's absence.
 - Extracurricular activities – The student must submit written confirmation of participation from the concerned authority.
 - Loss of parent or other incidents that need special consideration.

2.4.2 Internal Assessment

UG programme: A student must obtain a minimum of 40% in IA in each of the theory papers in the semester.

PG programme: There is no minimum mark in IA for eligibility for ESE.

- 2.4.3 A student will be ineligible for the ESE if he/she has been suspended, expelled or is under punishment on disciplinary grounds or has been disbarred from the examination for any reason by the college authority.
- 2.4.4 Further, a student is eligible for an ESE for individual papers as a Repeater to clear arrears (papers not cleared) or for improvement if he/she has appeared a preceding ESE.
- 2.4.5 A student who is ineligible for the ESE because of not meeting the criteria in Attendance and/or IA must seek readmission in the semester at the next appropriate session.

- Contact:
1. Rev. John Kamei (Chairman)
 2. www.kohimasciencecollegeccfeu.org
 3. ascentinnervision@gmail.com

15. Evangelical Union

The EU conducts its devotional meeting and Prayer Meeting every Sunday and Tuesday respectively at 4:30 p.m. It regularly organizes Bible Studies, Camps, Two by Two Fellowships, Charitable Works, Outreach Programmes, Hostel Penetration, and Gospel Concerts. EU is interdenominational. It is affiliated to the Union of Evangelical Students of India (UESI) which is affiliated to International Fellowship of Evangelical Students (IFES). EU is not a church and membership is strictly voluntary. It has strength of approximately 280 students. EU does not go for fund drives/donations and runs on resources generated by it or from well-wishers.

Contact: President, EU

General Secy., EU

Dr Seyiekhrielie Whiso, Staff Advisor

Mr Robin Temsu, (Asst Prof. Sazolie College) Staff Adviser

16. Technical & IT Committee

Dr Vethselo Doulo (Convenor)

Dr Chetan Kachhara

Mr Modozho Mathew

17. Waste Management Committee

Dr. Moaakum (Convenor) Dept. of Botany

Student Member

18. Disaster Management Committee

Mr Kenneth Punyii (Convenor)

Mr N. Meren

Dr (Mrs) Rokokhono Nakhro

Mr Savilie Yhor

Dr (Mrs) Khrienuo Angami

Mr Noune Terüno

Mr Noketo Pusa

13. Anti-Sexual Harassment Cell

This cell looks into any sexual harassment of female employees (teaching & non-teaching)

Mrs. Katsinliu Remmei (Convenor)
Dept. of Zoology

14. Campus Christian Fellowship

This fellowship provides a platform for residents and neighboring community to worship on Sunday. This fellowship is interdenominational and intertribal and anyone is most welcome. Service is held at 10:00 a.m. every Sunday at the chapel. It also publishes a quarterly bulletin called *Ascent*. Its senior members (Evangelical Graduate Fellowship) also meet every Tuesday at 6:00 p.m. CCF has a choir called Hilltop Choral.

The annual crusade is held in July/August. It also conducts two bible studies in March & October. Also the *Campus Christian Fellowship* has an online **Question and Answer** domain where a special panel answers questions posed by students. Prayer requests are also accepted.

2.5 Supplementary Examination

2.5.1 Supplementary Examinations (SE) are held for the last two semesters of the programme within 2 (two) months of the declaration of results of the final ESE. That is:

UG programme: SE will be held BA/BSc 5th and 6th semesters within 2 (two) months of the declaration of results of the BA/BSc 6th semester.

PG programme: SE will be held MSc 3rd and 4th semesters within 2 (two) months of the declaration of results of the MSc 4th semester.

2.5.2 A student is eligible for a Supplementary Examination if he/she has appeared the corresponding ESE and failed to clear the paper(s) he/she is applying for.

2.5.3 Supplementary Examinations are held only for arrear papers and there is no provision for improvement of performance in a Supplementary Examination.

2.5.4 Supplementary Examinations are held only for theory papers and there is no provision for practical examination in a Supplementary Examination.

2.5.5 Supplementary Examinations are optional.

2.6 Application for Examination

2.6.1 Dates for issue and last date of submission of Examination Forms shall be announced during publication of examination schedule.

2.6.2 A student who is eligible for the examination can apply to appear by submitting the Examination Form and paying the Examination Fee. A Repeater, in addition, must surrender his/her original mark sheet of the semester applied for.

2.6.3 Late submissions may be accepted with late fee at the discretion of the Examination Committee.

2.6.4 Admission cards to the examination will be issued 1 (one) week before the commencement of the examination. No student is allowed in the examination hall without the Admission card.

3. Rules relating to Repeaters

3.1 Repeater for arrear paper

3.1.1 A student desirous of appearing the examination of an arrear (back) paper can apply accordingly.

3.1.2 Only two chances for appearing examinations of an arrear paper are permissible and must be within 2 (two) years of the student's first ESE appearance in that paper.

3.1.3 Application forms will be issued once the examination schedule is published.

3.1.4 Admission card (copy) and mark sheet (original) of the examination in which the paper was held must be submitted along with the application.

3.2 Repeater for improvement of performance

- 3.2.1 A successful student desirous of improving his/her performance in any theory paper at the next examination can apply accordingly.
- 3.2.2 Only one chance for improvement is permissible and must be at the immediate next ESE of the relevant semester.
- 3.2.3 There is no provision for improvement of performance in a non-theory paper. There is no provision for improvement of performance for a candidate who cleared the paper as a Repeater. Application forms will be issued once the examination schedule is published.
- 3.3.4 Admission card (copy) and mark sheet (original) of the examination in which the paper was held must be submitted along with the application.
- 3.3.5 The better of the two performances will be given to the student in his/her result. In any case, the date of clearing the paper will be the latest examination appeared.

3.3 Internal marks of Repeaters

There shall be no repetition of internal assessment. The original internal assessment marks of a student shall be carried over to any subsequent repetition of examination.

4. Rules Relating to Declaration of Results

4.1 Scheme of Evaluation and Grading

4.1.1 **UG programme:** The scheme of evaluation for a course is as follows:

	Int. Assess. full mark	Int. Assess. pass mark	Ext. As- sess. full mark	Ext. As- sess. pass mark
Theory paper with maximum mark 100	30	12	70	28
Theory paper with maximum mark 50	15	06	35	14
Practical paper	--	--	50	20

4.1.2 **PG programme:** The scheme of evaluation for a course is as follows:

	Int. Assess. full mark	Ext. As- sess. full mark	Ext. Assess. pass mark	Total pass mark
Theory paper with maximum mark 100	30	70	28	40
Theory paper with maximum mark 50	15	35	14	20
Practical paper	--	50	20	20

There is no pass mark for Internal Assessment.

11. Research and Consultancy Committee

This committee collects research database in the following domain: faculty theses titles and abstract; publications in research journals, books, conference proceeding with their citation index and impact factor; conference, seminar, symposium, workshop, Refresher Course, etc; faculty on study leave for their PhD degree. This committee publishes *Rusie*, the annual research journal. The committee also coordinates scientific talks in AIR, and encourages and supports publications by the faculty.

Members: Dr. S.N. Pandey (Convener)
Dr Sanjay Sharma
Dr. R. Vineetha Pillai
Dr. Mhathung Yanthan
Dr. Limatemjen
Dr. David Tetso
Dr. Samadangla Ao

12. Parent-Teacher Association

The PTA is formed to facilitate and encourage parental participation in Kohima Science College, Jotsoma.

A registration form is distributed to all the parents/guardians of the degree students. Any parent/guardian of a degree student can join the association. Right now 210 parents/guardians are members of the association. A registration fee of Rs 10/- is taken.

Members: Mrs Kevitsunuo Linyü (Convenor)
Faculty, Dept of English
Mr Sedevikho Chase
Ms. Rongdensungla and Literary Secy. KSCSU

9. Alumni Association

The Alumni Association is a very busy body and has done immensely for the college. It has been registering and collecting bio-data of the alumni, and undertaking massive fund drives for the Golden Jubilee and a girls' hostel. It has completed its Project Alpha 1 and has now launched its Project Alpha 2, a programme to raise Rs 1 crore for a girls' hostel. It has the Executive Body, Advisors, and District Representatives.

Contact:

President : Mr Renthungo Jungio
(Guwahati High Court, Kohima Bench)
General Secretary : Ms Avelü Ruho
(ADC, Phek)

10. Disciplinary and Anti Ragging Committee

This committee has been formed following the directive of the Hon'ble Supreme Court through the Nagaland University. Ragging has always been looked upon as a serious offence by the Kohima Science College and it shall continue to campaign against ragging. Apart from ragging this committee is empowered to look into any other disciplinary problem that may arise in the campus and take action. This committee is also aided, if and when required, by the **Anti-Ragging Sub Committee**. The sub committee is manned by students who are nominated for a period of one year.

Members: Principal (Convener)
Vice Principal (Member Secretary)
All Hostel Superintendents
Mrs Katsinliu Remmei
Ms. Vilehunuo, and
General Secretary, KSCSU

4.1.3 Grading is on a scale of 10. The conversion of mark to grade and grade point is as follows:

Theory Total	Practical Total	Grade	Grade Point
95 to 100	48 to 50	O	10
85 to 94	43 to 47	A+	9
75 to 84	38 to 42	A	8
65 to 74	33 to 37	B+	7
55 to 64	28 to 32	B	6
45 to 54	23 to 27	C	5
40 to 44	20 to 22	D	4
--	--	F	0

4.1.4 The conversion of SGPA/CGPA to grade is as follows:

SGPA/CGPA	Grade
9.50 to 10.00	O
8.50 to 9.49	A+
7.50 to 8.49	A
6.50 to 7.49	B+
5.50 to 6.49	B
4.50 to 5.49	C
4.00 to 4.49	D

4.2 Criteria for Clearing

- 4.2.1 A student is declared to have cleared a semester if he/she clears all papers in the semester.
- 4.2.2 A student is declared to have passed the programme if he/she clears all semesters in the programme.
- 4.2.3 **UG programme:** A student must clear all papers within 5 (five) years of being enrolled to be declared passed.
PG programme: A student must clear all papers within 4 (four) years of being enrolled to be declared passed.

4.2.4 A student can appear in a paper for a maximum 3 (three) examinations. The first ESE for which he/she is eligible in a semester is counted as 1 (one) appearance for all the papers in the semester regardless of whether he/she applies for the examination. A student who fails to clear a paper in 3 (three) appearances automatically fails the programme.

4.3 Progression to next semester of UG programme

4.3.1 A student is automatically eligible for progression from an odd semester to the subsequent even semester after appearing the odd semester ESE.

4.3.2 A student is eligible for progression to the BA/BSc 3rd semester only if he/she has cleared at least 70% of the papers in BA/BSc 1st and 2nd semesters combined.

4.3.3 A student is eligible for progression to the BA/BSc 5th semester only if he/she has cleared at least 70% of the papers in BA/BSc 1st, 2nd, 3rd and 4th semesters combined.

4.4 Progression to next semester of PG programme

A student is automatically eligible for progression to the next semester after appearing the ESE of MSc 1st, 2nd and 3rd semesters.

4.5 Publication of Results

4.5.1 The Examination Committee shall declare the results of the candidate who have appeared for examination on such date and in such manner as the Committee may decide.

4.5.2 Results will be published on the College website and the notice board of the examination section.

4.5.3 In cases where it is found that the results of the examination have been affected by error or other matter of whatsoever nature, the Examination Committee shall have the power to amend the result in it may consider necessary.

4.5.4 In cases where the results of the examination have been ascertained and declared and is found that such results have been affected by malpractice, fraud or any other improper conduct whereby an candidate has, in the opinion of the Examination Committee, been a party or privy to, or connived at such malpractice, fraud, improper conduct, the Committee shall have the power at any time, notwithstanding the issue of the mark sheet, to amend the result of such candidate and to make such declaration as it may consider necessary.

4.6 Issue of mark sheets

4.6.1 Mark sheets shall be issued to all candidates of an examination on the dates announced during declaration of results.

4.6.2 A mark sheet can be collected only by the concerned candidate or a person authorized in writing by him/her.

Members: Mr. Vesa Hiese (General Staff Advisor)
Mr. Samuel Ao & Mrs. Sangeeta (Games and Sports Advisors)
Dr. Tiwari
Mr. Kenneth Punyü
Mr. Selie Puro
Mr. Tosovil and,
Games & Sports Secy, KSCSU

6. Students' Grievance Redressal Cell

This Cell seeks to help a student in difficulty when such cases are formally brought to the cell. Generally, students are expected to come individually, and not in groups.

Members: Mrs. M. Amenla (Convenor)
Mr. Kenneth Punyü
Mr. Talinungsang
Ms. Vizomenuo Merlyn Yhome
Ms. Sharon Konyak

7. Faculty and Administrative Staff Grievance Redressal Cell

This cell has been set up in order to facilitate redressal of grievance of the staff of the college. Any staff with a grievance may formally his/her case to the Cell which in turn will try to ameliorate/solve the problem.

Members : Mr. Imlitemjen (Convenor)

8. Literary Committee

This committee is responsible for the publication of *Scintilla* (monthly bulletin), *Illume* (college magazine), *Esprit* (SpringFest daily bulletin), and to organize literary competitions. Members of this committee also offer help/expertise for any other publications of the college, Dept of Higher Education, NAAC related publications, *Handbook for Students*, *IQAC Annual Bulletin*, or intercollegiate competition.

3. National Service Scheme

The NSS, with its motto *Not Me but You*, helps to develop the personality of the students through community service. The college has a very strong NSS unit which has been making impacts at the local and state level. Its Volunteers have also won awards and prizes at the national level. The Red Ribbon Club is part of the NSS.

Contact: Mr Dziesevituo Angami (PO)
Mr. Wekhrolo Therie (PO)
Ms. Sharon Konyak (PO)
Student Leader, NSS

4. Youth Red Cross/Crescent

The college has a unit of the Youth Red Cross which is an integral body of the Indian Red Cross Society. The YRC is for young students between the ages of 16 – 25 years. The objectives of YRC in colleges is too inculcate in the students the ideal and profile of humanitarian service especially in relation to the care of their own health and that of others, the understanding and acceptance of civic responsibility and the maintenance of spirit of friendliness towards other youths all over the world.

The four main thrusts of the YRC are: i. Promotion of life and health; ii. Community Service; iii. International Friendship and Understanding; iv. Dissemination of Red Cross and Red Crescent Principles and International Humanitarian Law.

The Kohima Science College YRC has more than 100 student-members.

Contact: Mrs. Chubarenla (Councilor)
Ms Zakali Ayemi (Councilor)
Dr. Neivotsonuo B. Kuotsu (Councilor)

5. WinFest

The Spring Festival is an annual affair held in late March. *SpringFest* is an extravaganza of sports, rollicking music, literary competition, flower show, food court, games, etc, etc. This programme promotes self-development and encourage maximum student participation without inter- group, - tribal rivalry.

4.6.3 Any mistake in the Mark sheet must be reported within 30 days of the issue of Mark sheets.

4.7 Rules relating to revaluation

4.7.1 A student desiring revaluation of answer books in a theory paper of the ESE must apply to the COE within 15 days of the issue of mark sheets. There is no provision for revaluation of practical marks. There is no provision for revaluation of marks in a Supplementary Examination.

4.7.2 Application forms will be issued once Mark sheets are collected.

4.7.3 A student can apply for revaluation of any number of papers per semester.

4.7.4 Admission card (copy) and mark sheet (original) of the examination in which the paper was held must be submitted along with the application.

4.7.5 Students will be bound to accept any change in marks if it so happens during revaluation.

4.7.6 The revaluation results will be declared within 30 days of the last date of application for revaluation.

4.7.7 The college will not be responsible for any loss or damage or any inconvenience to the student consequent upon revision of marks.

4.7.8 The original/revised Mark sheet must be collected from the Examination Committee within 20 days of the declaration of the revaluated results.

5. Rules relating to duplicate documents

5.1 A duplicate document (Admission card, Mark sheet, Certificate etc.) will be issued on the ground of loss, theft, burnt or damage only.

5.2 The following procedures will be followed:

(i) Loss/Theft – The student must file FIR in the concerned Police Station and publish a lost notice in a local English newspaper and then apply for the document after 10 days with certificate from the Police Station and clipping of the lost notice published in the newspaper.

(ii) Burnt – The student must report it to the Fire Service Station or Civil Administrative Officer of the area and then apply for the document with certificate from the Fire Service Station or Civil Administrative Officer.

(iii) Damage – The student must apply by attaching the damaged document.

5.3 All applications for issue of duplicate documents must be submitted on the prescribed form with the prescribed fee.

5.4 The duplicate document will be issued to the applicant 3 working days after the Examination Committee receives the application.

5.5 The Examination Committee reserves the right not to issue duplicate documents.

6. Rules relating to addendum/corrigendum

- 6.1 Omission/Mistakes committed while preparing results, if any, detected after the publication of the result shall be rectified by the Examination Committee.
- 6.2 Addendum/corrigendum shall be done in case of misprint/technical error in the result.
- 6.3 Mistakes, if any, detected by the candidate shall be reported to the COE by written application within 30 (thirty) days of the publication of the result.
- 6.4 Application for addendum/corrigendum after the specified dates in no case shall be accepted.
- 6.5 The Examination Committee reserves the right to insert addendum/corrigendum in any of the documents issued by the Committee.

7. Rules relating to gap in studies

- 7.1 A student of the College who has progressed to the next semester of the programme and wishes to take a gap of one year may seek permission from the Chairman, Examination Committee, by written application citing his/her reasons for the same.
- 7.2 The Examination Committee reserves the right to grant or deny such a permission.
- 7.3 A student who fails to progress to the next semester of the programme must necessarily seek admission at the next appropriate session in order to continue the programme.
- 7.4 Any gap of more than one year shall automatically result in the student failing the programme.
- 7.5 The decision of the Examination Committee in all these cases shall be final.

EXTRA-CURRICULAR AND EXTENSION ACTIVITIES

1. Student Organizations

Kohima Science College recognizes and encourages the formation of student organizations like the Kohima Science College Students' Union, and the Evangelical Union. The Principal is the President of the KSCSU; the General Secretary and his colleagues are elected via the Students' General Election. The EU is headed by its President and other executive members drawn from among the students.

Students are also encouraged to shoulder leadership responsibilities in bodies like the Science Club, Photography Club, Nature Club, Literary Committee, Anti Ragging Cell, Mess Committee (for hostels), Red Ribbon Club, YRC, NSS and NCC. These bodies form the breadth of student organizations and they represent the full diversity of student needs and interests. However, the college does not recognize tribal and other such organizations.

Contact: Mr Vesa Hiese, General Staff Advisor
Dr Seyiekhrielie Whiso, Staff Advisor, EU
General Secretary, KSCSU
President, EU
Dr Chetan Kachhara, Advisor, Science Club
Dr Moaakum, Advisor, Nature Club
Dr. Pallab Changkakoti, Advisor, Photography Club

2. National Cadet Corps

The NCC, with the motto Duty and Discipline, is a fair-tier administration and is considered to be one of the largest and most disciplines youth organizations in the country. The college has a very strong NCC unit (Air and Army Wings) and its cadets have done the college proud on several occasions by winning awards and recognition at the state and national level.

Contact: Mr Savilie Yhor, CTO, Army Wing
Mr Noune Terüno, CTO, Air Wing
Ms T.K. Medowe, CTO, 1st Naga Girls Bn
Senior Under Officer, Air Wing
SUO, Army Wing

9. Student Entrepreneurship: “Earn While You Learn”

The focus of this programme is two-fold: make the students learn a useful trade, albeit basic, and help them earn a little money. The college has three *earn while you learn* schemes.

a. KSCJ Printing Press: The College has in place a mini printing press to cater to the various publication and printing work of the college. College programmes, bulletins, prospectus, handbook, etc are printed here. Five/Six students are employed in batches to help with the printing works. They are remunerated according to the rule and policy of the press. It also conduct workshop on screen printing, paper recycling, garments and mug printing.

Contact: Dr Vethselo Doulo (Dept of Zoology)
Mr Imkumlong (Dept of Anthropology)
Mr Noune Terüno (Dept of Anthropology)

b. Mushroom Spawn Production and Cultivation: This add-on course (for BSc students only) has been initiated and sponsored by the Institutional Bio-Teach Hub which is housed in the Department of Botany. Training on spawn production and actual cultivation is given by the trainer Ms Rosa, an alumna and UGC- Junior Research Fellowship candidate.

Contact: Mr Wekhrolo Therie (Dept of Botany)
Dr Moaakum (Dept of Botany)

c. Floriculture: The Centre for Floriculture is located at Principal quarter. One of the first activities of this programme was the *Commercial Cultivation of Liliun* sponsored by the Dept of Horticulture, Govt. of Nagaland. Right now this programme is only for the Honours students of BSc III.

Contact: Dr. Samadangla Ao (Dept of Botany)
Mrs. Thungbeni (Dept of Geology)
Ms Shetsotalü Nakro (Dept of Anthropology)

Stipends, Awards & Certificates

The following stipends, awards and certificates are available to the students of Kohima Science College:

1. Post-Matric Scholarships for ST/SC

The government offers this Scholarship for ST/SC students whose family’s annual income is **below** Rs. 1,20,000/-. However Merit Students are given Merit Scholarship irrespective of family income. The prospective recipient of this scholarship is required to have an SBI account.

2. Founding Fathers Meritorious Awards

Dr Neilhouzhü K. Angami Meritorious Award (Life Sciences)
Mr K. Sekhose Meritorious Award (Humanities)
Rev. Haizotuo Munshi Meritorious Award (Mathematics)
Mr Akum Imlong Meritorious Award (Chemistry)
Mr J.B. Jasokie Meritorious Award (Earth Science)
Mr U.M. Deb Meritorious Award (Statistics)
Mr Vizol Meritorious Award (Physics)

These awards (Citation) are given to Gold Medalists in their respective subject in the University examination. They are sponsored by the teaching faculty.

3. Dr S.K. Dey Literary Award

This award (Commendation Certificate and Rs 5000) is given to the best original work (in any literary genre) in the Literary Competition held during *SpringFest*. The award is privately sponsored by a group of S.K.Dey’s friends and admirers and approved by the college. However, the panel reserves the right to not award during a particular year if they think that the quality of the work does not merit the award. (*Dr Dey was a Professor in the Department of English at Kohima Science College in the 80’s. A Full Brighter, he was known for his erudition, wit, humility and conversational skill.*)

4. GOOD SAMARITAN FUND

The Good Samaritan Fund is a charitable fund initiated by Kohima Science College Teachers' Association in the year 2014. The fund is generated from the yearly contribution of all the faculty members and is utilized as a kind of stipend to look after the welfare of the economically difficult but meritorious students of the college. This stipend covers the student's admission, monthly and hostel fees. Other terms and conditions apply. Contact: Mr Imlaba Longkumer, Convenor. Dept of Zoology.

5. NSS Certificate

This certificate is given to any NSS Volunteer who faithfully clocks 120 hours of service (including the Special Camping) in one academic program. The certificate bears the signature of the Vice Chancellor, NU, and the State Liaison Officer, Department of Sports & Youth Affairs, Govt. of Nagaland, among others. It favorably recommends you as you seek admission to other institutes or jobs in the country.

6. NCC B Certificate

This certificate is given to any NCC cadet who successfully gets through respective examination. The issuing authority is the 24th NAGA (INDED) COY (Army Wing) and No. 1 (NL) AIR SQN, NCC (FIG) (Air Wing). This certificate is helpful for getting into defense/military academies.

7. Other Scholarships

Note: These scholarships are available to any bona fide student; however, they are outside the purview of the college. Normally, a student is entitled to only one scholarship at a time. Our students have been recipients of some these scholarships.

Inspire Scholarship: This (Central Govt.) scholarship is available to degree students from degree till PhD. One prime requisite is excellent result in the HSSLCE.

6. Science College Sub-Post Office

The campus has the Science College Sub Post Office, a sub office of the Head Post Office, Kohima. This PO is headed by a Sub Post Master (SPM). It also has a Gramming Dak Service Delivery Assistant (GSDSA) and a Gramming Dak Service Packer (GDSP).

Services available at the SPO:

- a. Ordinary Post (normal distance & weight): Rs 5/-
- b. Registered Letter (upto 50 gms): Rs 10/-
- c. Speedpost: Packet/letter (50 gms): Rs 41/-
- d. Value Added Payment (VPP)
- e. Stamps (Postage & Revenue)
- f. Money Order
- g. Payment of Telephone/Mobile Bills
- h. Savings: Saving Banks; Recurring, & Fixed Deposits
- i. Postal Life Insurance: Several policies are available

This Sub Post Office has four branches operating under it: Jotsoma PO, Khonoma PO, Mezoma PO, and Poilwa PO.

Contact: Mr Bedukhoyi Swuro (Contact no: 7005344476)
SPM, Science College Sub Post Office, 797002.

7. Police Outpost

The Kohima Science College campus has a Police Outpost which is directly under the OC, South Police Station. The Town Head Constable (THC) is in charge of the Police Outpost. He is assisted by two constables.

Contact: 2222111, South Police Station.

8. College Canteen

The college canteen provides clean and hygienic food at a comparatively low rate. Staff and student can give feedback to the management/Kohima Science College Teachers' Association regarding food and service. The college canteen is leased to an interested party (contractor) after signing an MoU with the KSCTA.

Contact: President, KSCTA
Gen Secy, KSCTA

Contact: Mr Imlisunep, Advisor, Boys' Welfare
Ms. K. Mary, Advisor, Girls' Welfare
Secretary, Boys' Welfare
Secretary, Girls' Welfare

4. Health & Wellness Centre

The govt. Sub-Centre in the campus provides basic and urgent medical help. This Sub-Centre is headed by a Member-Secretary. It also has a Pharmacist, two National Rural Health Mission (NRHM) workers, one Midwife, two attendants, one *chowkidhar* and two other members. The Sub-Centre is opened from 9 a.m. to 12 p.m. on all govt working days. A registration fee of Rs 5/- is charged per (out) patient.

Facilities available:

- a. Free First Aid
- b. Free medicine for common ailments
- c. Full Immunization for Children (Friday)
- d. Ante Natal Check-up (Friday)
- e. Mid-wifery Service.
- f. Special Duty in the college during Board/Univ. exams

Contact: Ms Leno Nagi, Member Secretary (9862333502)
Ms Kethokhrienuo, Pharmacist (9612672016)
g. Covid test.

5. State Bank of India

The campus has a branch of the SBI. The bank is opened on working days from 9:30 a.m. to 4:00 p.m. State Bank of India is a 100% core Banking connected to all the other Branches. Some facilities provided in this branch:

(a) Deposit: A customer can open various accounts like Savings Account, Current Account, Recurring Deposit Account and Term Deposit Account.

(b) Advances: Loans like Personal Loan, Car Loan, Housing Loan, Education Loan, etc can be availed from the Bank subject to fulfillment of laid down norms of the Bank.

(c) Other Facilities: A customer can avail Internet Banking, Mobile banking, ATM, RTGS, NEFT, SBI Life Insurance, Mutual Fund, etc. from the Bank.

Contact: Phone: 0370-2227052
Fax: 0370-2227053

Hinduja Scholarship: To any meritorious student.

Central Scholarships: There are some scholarships available under this scheme for students whose family income is less than Rs 4,50,000/- per annum.

Minority Scholarship for Higher Education: Offered to students who belong to any minority class/group.

North East Council Scholarship & Book Grants: The NEC also offers scholarships and/ or Book Grants to students from the NE. Contact: NEC HQs, Shillong.

NCC Welfare Society Scholarship: For NCC Cadets.

Sahara Scholarship: To any meritorious student.

N.B. More information on scholarships will be pinned in your Common Room notice boards from time to time

Quality Control

1. Internal Quality Assurance Cell

The IQAC has been set up following directions from the NAAC. One of the important functions of IQAC is to develop realistic and attainable quality benchmarks for each of the academic and administrative activities. It is to generate good practices, ideas, planning, implementing and measuring the outcome of academic and administrative performance of the institution.

Principal (Chairman)
Vice Principal (Secretary)
All Heads of Department (Members)
Ms Avelu Riiho & Ms Asung (External Members from Alumni Association)
Controller of Examination

Steering Committee:

Dr Seyiekhrielie Whiso (Co-ordinator)
Ms Kevilhounino Nagi
Dr Tiakaba Jamir
Dr Chetan Kachhara
Dr Mhathung Yanthan
Dr (Mrs) Meniele K. Nuh
Dr Daniel Kibami

2. Internal Assessment

Continuous & Comprehension assessment of the students is done through Weekly Tests (Mondays), assignments, projects, seminars, field study, mid-term and selection examinations. Although the grades/marks will mainly reflect what took place in the exam hall, the teachers are expected to show or hint what improvement can be done in the future. Tests and exams are managed by the Examination Branch.

3. Attendance

A student is required to have at least 80% (University) to be qualified for selection to the final University and Board examinations. Also a student is required to have this minimum qualification to contest in the KSCSU General Election.

AMENITIES

1. Accommodation

The college has three boys' and one girls' hostel with a total intake capacity of about 250 students. Works are afoot for the construction of two girls hostels. Each hostel has a teacher-superintendent, a prefect (elected by the students from among themselves) and a mess assistant. The boarders are expected to be actively involved in the smooth running of the hostel and help maintain discipline and a healthy atmosphere.

Contact:

1. Leone Hostel: a) Mrs.M. Amenla (Suptt)
b) Prefect
2. Peak Hostel: a) Mr.Rokovikho Hieselie (Suptt)
b) Prefect
3. Lake View Hostel: a) Mr. Vesa Hiese (Suptt)
b) Prefect
4. New Boys Hostel: a) Mr. Veta Nyieniu (Suptt)
b) Prefect

2. Transportation

The college has four buses pressed into regular service to commute students and staff to and from the town. A nominal fee is charged from the students for this service. This transport service is also available for other activities as and when required. The Bus Committee looks into any related problem faced by the students.

Members: Mr. Vesa Hiese (Convener)
Mr. Veta Nyieniu
Mr. Dziesevitu Angami
Asst Gen Secy. KSCSU

3. Students Day Home

The Auditorium is the students' day home. The auditorium is a multi-purpose hall used for any cultural, literary, and sporting activities. The Boys' Common Room is attached to the auditorium.

5. High-end Teaching Aid

All the nine Honours lecture halls are fitted with LAN-linked interactive smart boards to enhance teaching-learning experience. Plans are afoot to digitize the other classrooms soon.

6. Research Laboratories

The departments of Anthropology, Botany, Zoology and Physics have major research laboratories. Students have been benefitted by participating in the on-going research project at various levels such as data collection, and analysis.

Proxy attendance is a serious and punishable offence in Kohima Science College.

4. Mentoring Cell

The purpose of mentoring here in the college is two-fold: to identify the strengths and weaknesses in the academic and personal life of the student and give guidance accordingly or wherever possible; and, to help the student to be closer to the teacher and hence improve discipline and interaction in the college campus. A mentee is given guidance and counseling on personal problems, further studies, career prospects, need to respect organizational culture and fellow human beings, etc. If the mentor finds difficult to handle any problem brought to him/her by a mentee he/she is rerouted to other cells that may have the expertise to help the student.

5. Career Guidance/Placement Cell

This cell advises and gives access to career resources to the degree students. It all organizes consultation and arranges interaction with alumni to help the student seek and attain their professional goals. This cell helps student by providing relevant academic and career information so that the students are up-to-date with employment trends and options. Its latest programme is the activation of the Placement Cell which will distribute a Proforma to all the BSc students. The information collected will be saved in a data bank and sent to various firms/industries/institutions for possible recruitment in the future.

This cell also provides confidential counseling support & services to the students once a month in the Coaching Centre by professional counselors, medical doctors, and psychiatrists. Dr Joyce Z. Angami, Dr Ngullie, and Ms Bazo Kire, (President, Kripa Foundation) have so far been giving their invaluable service to students of the college. A counselee may bring issues relating to health, habits, stress, lack of motivation, etc.

Members: Mrs Moasangla Jamir (Convener)
Dr. R. Vineetha Pillai
Dr. P Sinha
Mr Imkumlong
Dr (Mrs) Khrienuo Angami
Dr Daniel Kibami

6. Admission Committee

The Admission Committee is an important committee of the college. It monitors the admission and other related activities of the college, and its decision on these issues is final and binding.

Members: Principal (Convener)
Vice Principal (Secretary)
Mr. Imlitemjen
Mrs. Thungbeni
Mrs. Katsinliu Remmei
Mr. Kenneth Punyü
Mr. Veta Neinu
Dr. Daniel Kibami

KNOWLEDGE AND LEARNING RESOURCES

1. Libraries and Book Bank

The college is endowed with a number of libraries to meet the informative needs of the students and faculty. The Central Library is both the intellectual and physical focal point of the campus. It has a large repository of books, journals, national and international magazines, newspapers, past exam question papers, project reports, and PhD theses. Besides this, there are other libraries located in departmental buildings.

The Book Bank has text books on different subjects. Students can borrow text books on long term basis through this scheme in addition to the normal library services.

Members: Librarian
Dr. Vethselo Doulo (Convener)
Mrs.Chubarenla
Dr.Moakum
Dr. David Tetso

2. LAN, Broadband, and College Website

These facilities have been sponsored by the children of Lt Dr Neilhouzhii Kire, one of the founding fathers of the college. All academic departments, library and college office are networked by Local Area Network. The entire academic campus is WiFi enabled. The official website of the college: kscj.ac.in

3. Institutional Biotech Hub

Funded by the Department of Biotechnology, Govt. of India, the college has set up a Plant Tissue Culture laboratory in order to provide training primarily to students of the college.

Contact: Mr. Vesa Hiese and Dr.Wenyitso Kapfo