KOHIMA SCIENCE COLLEGE, JOTSOMA

End Semester Examinations (ESE), January 2021

Publication of lists of qualified students (regulars) and instructions for examination applications

The lists of regular students of BA/BSc 1st, 3rd, 5th Semesters and MSc 3rd Semester who have qualified for the End Semester Examinations (ESE), January 2021, are hereby published. [See lists.]

The examination fee to be paid is given against each student based on his/her subjects. On account of the extraordinary format of the examinations, the fee has been reduced from the usual rates.

[Centre fee ₹ 250, admit card ₹ 50, mark sheet ₹ 100, and exam fee ₹ 150 per paper]

The procedure for application is as follows:

- Make the correct fee payment online through SB Collect. See ANNEXURE for instructions.
- Save the receipt in your device. This has to be attached in the form.
- Fill in the appropriate form and submit. Avoid sharing devices.
 [If you have to share a device, make sure to fill in and submit the form from different respective email accounts.]
- Ensure that phone numbers and email IDs entered are personal ones which you access frequently. All necessary direct communications regarding this examination will be made through these. The college will not be responsible if any important information is missed due to non-delivered emails.
- Once the form is submitted successfully, the application is complete.
- Admit cards will be issued along with mark sheets.
- Issue of mark sheet will be subject to verification of the fee payment.

The links to the Google Forms for applications to the various examinations are given below:

BA/BSc 1st Sem https://forms.gle/3vc2ed6P5fnSCnCF8

BA/BSc 3rd Sem https://forms.gle/6kbQCm8EAAtJa57A8

BA/BSc 5th Sem https://forms.gle/XQSFdxzPTBJJn26y7

MSc 3rd Sem https://forms.gle/Fk8CYrYYKa1x9Zxx9

The last date for submission of application is **07 December 2020**. Applications after the last date will be rejected. Fees once paid will not be refunded.

M. N. mml.
Controller of Examinations

KOHIMA SCIENCE COLLEGE, JOTSOMA

End Semester Examinations (ESE), January 2021

Instruction for online payment of fees through SB Collect

Students are to pay their examination fees online through SB Collect using ATM/Debit/Credit Cards/Internet Banking. <u>Do not use UPI</u>.

The steps for making payment are given below:

- Step 1 Go to https://www.onlinesbi.com/ and click on SB Collect.

 Alternatively, click on the link https://www.onlinesbi.sbi/sbicollect/icollecthome.htm
- Step 2 Click the check box <u>I have read and accepted the terms and conditions stated above</u>. Then click Proceed.
- For <u>State of Corporate/Institution</u>, select <u>Nagaland</u>
 For <u>Type of Corporate/Institution</u>, select <u>Educational Institutions</u> and click <u>Go</u>
- **Step 4** For <u>Educational Institutions Name</u>, select <u>CONTROLLER OF EXAMINATION KOHIMA SCIENCE COLLEGE</u> and click <u>Submit</u>
- **Step 5** For <u>Select Payment Category</u>, click appropriate category select <u>EXAMINATIONS RELATED FEES</u>.
- Step 6 Fill up student details correctly.
 For Payment for, select Examination fee (with correct programme and semester)
 For Amount, enter correct amount.
 Verify all the entries and click Submit.
- **Step 7** Verify details and click Confirm.
- **Step 8** Choose the appropriate payment mode and make the payment. *Do not use UPI*.
- **Step 9** Save the receipt in your device and upload it against the appropriate query in the application Google Form.

Controller of Examinations

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